

RECORD OF PROCEEDINGS

Minutes of Mathews Local Board of Education

Special Meeting

Held September 6, 2017

The Mathews Local Board of Education met in a special meeting on September 6, 2017 at 6:00 p.m. at the Mathews Board of Education Office.

At 6:01 p.m., the President, Mr. Brown, called the meeting to order with all members present giving the Pledge of Allegiance, which was followed by a moment of silence.

ROLL CALL: Mr. Brown-here, Mrs. Garman-here, Mr. Koehler-here, Mr. Rager-here, and Mrs. Woodyard-here.

EXECUTIVE SESSION

At 6:01 p.m. it was moved by Mr. Brown and seconded by Mr. Rager that the Board of Education enter executive session to consider the employment of a public employee or official, and to discuss matter required to be kept confidential by federal law or rules or state statutes.

ROLL CALL: Mr. Brown-yes, Mrs. Garman-yes, Mr. Koehler-yes, Mr. Rager-yes, and Mrs. Woodyard-yes.

MOTION CARRIED.

At 7:02 p.m. the President called the meeting back to order.

ADJOURNMENT

At 7:02 p.m. it was moved by Mr. Brown and seconded by Mr. Koehler to adjourn.

Unanimously in favor.

MOTION CARRIED.

President

Treasurer

RECORD OF PROCEEDINGS

Minutes of Mathews Local Board of Education

Regular Meeting

Held September 20, 2017

The Mathews Local Board of Education met in a regular meeting on September 20, 2017 at 6:00 p.m. in the Baker Elementary multi-purpose room.

At 6:00 p.m. the President, Mr. Brown, called the meeting to order with all members present, gave the Pledge of Allegiance, which was followed by a moment of silence.

ROLL CALL: Mr. Brown-here, Mrs. Garman-here, Mr. Koehler-here, Mr. Rager-here, and Mrs. Woodyard-here.

EXECUTIVE SESSION

At 6:03 p.m. it was moved by Mr. Brown and seconded by Mr. Koehler that the Board of Education enter executive session to discuss the employment and compensation of a public employee or official, and matters required to be kept confidential by federal law or rules or state statutes.

ROLL CALL: Mr. Brown- yes, Mrs. Garman-yes, Mr. Koehler-yes, Mr. Rager-yes, and Mrs. Woodyard-yes.

MOTION CARRIED.

At 7:05 p.m. the President called the meeting back to order.

APPROVAL OF MINUTES

Moved by Mr. Brown and seconded by Mr. Koehler that the Board of Education approve the minutes of the regular meeting held August 16, 2017 and the special meeting held September 6, 2017.

DISCUSSION: None

ROLL CALL: Mr. Brown- yes, Mrs. Garman-yes, Mr. Koehler-yes, Mr. Rager-yes, and Mrs. Woodyard-yes.

MOTION CARRIED.

FINANCIAL REPORTS

Check Register
Financial Summary
Bank Reconciliation

No entries beyond this point.

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Moved by Mrs. Garman and seconded by Mr. Koehler that the Board of Education approve the financial reports for the month of August 2017 and the short-term investments made by the Treasurer, which yielded \$3,059.05 in interest.

DISCUSSION: None

ROLL CALL: Mr. Brown- yes, Mrs. Garman-yes, Mr. Koehler-yes, Mr. Rager-yes, and Mrs. Woodyard-yes.

MOTION CARRIED.

CORRESPONDENCE – Mr. Lowery read a letter from two MHS Science teachers—Mr. Berkhouse and Mr. Terlecky. The letter thanked the Board of Education for making the land lab at the Prestwick property available as a resource for student use. Mr. Lowery explained that Mr. Berkhouse and Mr. Terlecky are team teaching a class using the land lab and pond by which students are tagging fish and charting their weight, length, and other physical characteristics over time. Mr. Lowery thanked the teachers for utilizing the land lab.

RECOGNITION – Students at Baker and Currie once again had an opportunity to participate in the annual Summer Reading Challenge. There were 57 students who completed the challenge this year. In addition to all students receiving prizes for participation, one student from each building won a Kindle Fire or \$50 Gift card to Toys R Us.

Currie Winner – **Cole Freudenrich**

Baker Winner – **Joey Blake**

PRESENTATION— none

PUBLIC PARTICIPATION— Mr. Lowery spoke about a letter to the editor that was printed in the Tribune Chronicle from a resident. He addressed a few items contained in the letter such as District bidding of services, moving the Board of Education office from Prestwick to Baker or the MHS, and maintaining the facilities we have. Mr. Lowery talked about consolidation and the three options the Board of Education is considering moving forward regarding school facilities and buildings. The first option will be to maintain what we have and make repairs as necessary. The second option will be to bring to the voters a Bond Issue for about 14 million dollars that would include closing one building and renovating two others to accommodate the students from the other. One idea that was pitched to the architects included closing Currie and renovating both Baker and the High School. The Board has requested our architects look into the feasibility of such a project, or other similar projects, and to date have not received an official report. The third option was to pursue consolidation. Mr. Lowery said he has heard back from all surrounding Districts and the option of consolidation has not gained traction with any of the Districts. There has been some

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initial interest in shared services from Brookfield and Liberty. There might be an opportunity to apply for a grant to conduct a feasibility study involving shared services. Mr. Lowery said further meetings with the Superintendents from Brookfield and Liberty will take place.

Mr. Lowery also spoke about the release of the State Report Card. The grades printed in the Tribune only tell part of the story and those grades are only for 1 of 6 report card categories—Student Achievement. Mr. Lowery said there is no mention of the other categories, nor the grades earned by Districts in those categories. The article in the paper showed the grades District’s earned for Indicators Met, and Mathews received an “F” failing to meet the required 80% passing indicator on 16 of 20 indicators. Mr. Lowery said the passing percentage was raised from 75% to 80% for the past school year, and that state wide only 60 of 612 earned better than an “F” on the Achievement category. Mr. Lowery further explained that Achievement is broken down further into two categories—Indicators Met, and Performance. Mathews earned an “F” on Indicators and a “C” on Performance, but because of the weight assigned to those subcategories received an overall grade of “F” for Achievement. Mr. Lowery said that this is not an acceptable grade and therefore Indicators Met is one of the areas the District is focusing on in this school year.

Mr. Lowery also highlighted the other report card categories. Gap Closing is a report card measure that looks at subgroups of the District, such as economically disadvantaged, students with disabilities and looks at the performance of those subgroups in certain measures including Math and English Language Arts. The District received a “C” for Gap Closing, an improvement from the “F” received in the prior year of the report card. Mr. Lowery mentioned the K-3 Literacy report card category, which looks at how effective the District is at getting struggling readers on track to a proficient level in the 3rd grade. The District received a “C” for K-3 Literacy, an improvement from the “D” received in the prior year. Mr. Lowery mentioned another report card measure—Graduation Rate. The district received a “A” for the 4-year graduation rate measure and an “A” for the 5-year graduation rate measure. The overall Graduation Rate grade was an “A” an improvement from the “B” received in the prior year. The last report card measure discussed was Progress, which measures the growth or improvement students are making based on their previous performances. The overall grade for Progress was a “B” the same grade received as the prior year.

COMMITTEE REPORTS

Maintenance/Transportation, Chuck Pulice – Mr. Lowery talked about the sewage back-up that occurred at MHS on the previous Friday in the kitchen and cafeteria. Mr. Lowery thanked the students and staff, including bus drivers for their professional response to the incident. Within an hour of occurrence students at MHS were dismissed for the day. Professional clean-up took place over the weekend and the kitchen was available for use this Monday.

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A new bus has been purchased as part of the District's bus purchasing schedule. The new bus will be assigned #17 and still needs inspected by the Highway Patrol as well as paperwork completed for the registration before it will be out on the road. Bus #22 was traded in on the new bus purchase.

Cafeteria, Paula Nowery – The new school year is starting off well! Collection of free/reduced applications is moving right along. My staff and I are working on developing a new lunch choice for the schools and working on a name for them, it is our twist on the lunchables, and I would like to get this launched the first of October.

Baker

Thank you to Ryan Jones for going to Baker the first couple days to help out with PIN numbers for the student in grades 3-6. Baker has had a great start with breakfast totals; Mr. King has moved the seating arrangements around in the cafeteria in the morning so it is easier for the students to get breakfast.

Currie

I would like to thank Mr. Lowery and Stephanie for taking their time out of the day to go help the Currie students with their PIN numbers. The Currie students are really catching on how to get through the lines at lunch and to use their PINs.

MHS

My new hires Amanda White and Jodi Omerzo are working out wonderfully. We have been trying out the lunchables on the high school students and they are having a positive response. Our ciabatta bread pizza burgers were a hit. The students were very excited about the new bread.

Elementary, Mike King – The first few weeks of school have gone smoothly. Teachers quickly implemented structure and routines into their classes. 3rd Grade Fall Reading Tests (AIR) will be taken October 24th and 25th. Parent Assist is up and running! Many of our parents are taking advantage of this system. All new students to the district have been provided documentation for setting up accounts. The Title I parent meeting is scheduled for Friday, September 29 at 9:15 a.m. The Currie Book Fair is scheduled for the week of October 2nd, with Family Night being held Wednesday, October 4 from 3:20-6:00 p.m. Teachers are beginning to schedule some of their fieldtrips for the year. All trips are to be educational in nature and the numbers of trips are limited. Mrs. Hilliard and I are scheduling anti-bullying programs for both Baker and Currie. The fall fundraiser concluded September 14. Orders are still being calculated. The High School Band is scheduled to perform at Baker on September 15 at 1:30 p.m. 5th Grade Band Parent Meeting is scheduled for Thursday, September 28 at

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6:00 p.m. The week of October 30th is Red Ribbon Week. Anti-drug/alcohol activities are set for the elementary buildings this week.

Student Picture Day

Currie - October 25

Baker - October 26

Teachers in grades K-6 have begun their weekly TBT meetings. These meetings take place from 3:20- 3:45 p.m. at Baker and during student recess times at Currie.

September Staff Meetings

Currie – September 20

Baker – September 19

MHS, Jim Stitt – The start of school went smoothly. Student schedules were adjusted as necessary during the first week of school. Seventh grade students and new students to the building were assisted in finding their way around during that time. New students were also assigned their lunch numbers by Mrs. Nowery. The Junior/Senior High Open House was held September 7th from 6:00-7:30 p.m. We will plan on having Open House before the start of school next year as it was not well attended. Interim reports will only be sent home with students this year if parents request them. Most students and parents observe grades daily on progress book. All sophomores are scheduled to visit the TCTC on October 4th. Mrs. Berkhouse will be chaperoning the annual visit. Friday, October 13 is NEOEA Day. There is no school on this day. Monday, October 10th is re-take day for School Pictures. All students in grades 7-11, any new students in grade 12, as well as all staff will have their pictures taken in order to update website. We have a new company (Senn Photography) taking pictures and received many compliments of the quality of pictures for less cost to parents. The first nine week grading period ends on October 27th. There will be no school for students on October 27th, but the staff will participate in Professional Development day. The Red Cross Blood Drive is scheduled to be held on September 22nd. All students 16 and older are eligible to donate. Student Council will help with Blood Drive and it takes place in the Gym. Our fall sports teams have started their seasons. The varsity football team is currently 3-1 and the varsity volleyball team is currently 10-2. Varsity golf and soccer teams are currently winless, but improving each match or game. The annual Homecoming game will be held on October 13th vs. Chalker with the crowning ceremonies for King (New) and Queen taking place before the game. The homecoming dance will be held on October 14th at Tiffany's Banquet Center from 6:30-10:30 p.m. Senior Night for all Fall Sports, Cheerleading and Band will be held October 27th before the last home football game of the year vs. Newbury. Our students and Staff donated \$500.00 for the Hurricane victims through Red Cross. This was done by our "BREAK THE CODE" Dress Down Day. Please view our updates on the school website and

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also take a look at our school announcements daily from the Broadcast on MMN -
<http://www.mathews.k12.oh.us/mhsbeta/mmn.html>

Legislative Report, Rex Rager – no report

TCTC Report, Jamie Koehler – no report

FINANCIAL (Recommended by the Treasurer)

#48-2017

A. GENERAL FUND TRANSFER FY 2018

It is recommended that the Board of Education authorize the following transfers from the General Fund to the fund listed:

<u>Fund</u>	<u>Amount</u>	<u>FYTD Total</u>
300 Athletics	\$15,000.00	\$45,000.00

B. GENERAL FUND ADVANCE FY2018

It is recommended that the Board of Education approve an advance from the General Fund to the fund listed:

<u>Fund</u>	<u>Amount</u>	<u>FYTD Total</u>
006 Cafeteria	\$5,000.00	\$35,000.00

C. FY2018 NEW FUND TITLE IV-A

It is recommended that the Board of Education approve the following new fund:

<u>Fund</u>	<u>Description</u>
599 918S Title IV-A	Student Support and Academic Enrichment

D. TRADE-IN BUS #22

It is recommended that the Board of Education approve the trade-in of Bus #22, a 2003 Freightliner, VIN #4UZAAXBV33CL04747 for \$2,200 to Cardinal Bus Sales & Service as consideration in a previously approved new bus purchase with Cardinal Bus Sales & Service.

E. DONATION- CLASS OF 2017

It is recommended that the Board of Education accept the donation from the Class of 2017 for the Student Council in the amount of \$1,232.14.

No entries beyond this point.

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F. SECTION 125 AMENDMENT 2017-2018

It is recommended that the Board of Education approve the amendment to the District's Section 125 plan effective July 1, 2017.

G. CLASS OF 2017 TRANSFER FY 2018

It is recommended that the Board of Education approve a transfer from the Senior Class of 2017 fund (200 9017) to the MHS Student Council fund (200 9203) in the amount of \$1,232.14 as authorized by the Senior Class of 2017.

H. CERTIFICATED TUITION REIMBURSEMENT – SEPTEMBER 2017

It is recommended that the Board of Education authorize tuition reimbursement pending receipt of required documentation as follows:

Lisa Albani	1,000.00
Adam Brown	1,229.99
Douglas Berkhouse	500.00
Julie Berkhouse	250.00
Samantha Coleman	3,000.00
Claire Ferrando	2,660.00
George Garrett	757.50
Nicole Kenreigh	722.66
Christina Lamberto	3,000.00
Jessica McIntyre	2,992.50
Michael Palumbo	2,883.35
James Parry	657.50
Jared Terelecky	<u>500.00</u>
Total:	\$ 20,153.50

Moved by Mrs. Woodyard and seconded by Mr. Koehler that the Board of Education approve the above items.

DISCUSSION: none

ROLL CALL: Mr. Brown- yes, Mrs. Garman-yes, Mr. Koehler- yes, Mr. Rager-yes, and Mrs. Woodyard-yes.

MOTION CARRIED.

PERSONNEL (Recommended by the Superintendent)

#49-2017

No entries beyond this point.

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A. COLUMN MOVEMENT- MELISSA COOPER

It is recommended that the Board of Education grant the movement of Melissa Cooper, teacher, to Bachelors +18 Step 7 at a salary of \$41,263.00 effective for the 2017-2018 school year.

B. COLUMN MOVEMENT- SAMANTHA COLEMAN

It is recommended that the Board of Education grant the movement of Samantha Coleman, teacher, to Masters Step 3 at a salary of \$38,029.00 effective for the 2017-2018 school year.

C. COLUMN MOVEMENT- CLAIRE FERRANDO

It is recommended that the Board of Education grant the movement of Claire Ferrando, teacher, to Bachelors +18 Step 3 at a salary of \$36,644.00 effective for the 2017-2018 school year.

D. COLUMN MOVEMENT- CHRISTINA LAMBERTO

It is recommended that the Board of Education grant the movement of Christina Lamberto, teacher, to Bachelors +18 Step 5 at a salary of \$38,799.00 effective for the 2017-2018 school year.

E. COLUMN MOVEMENT- MICHAEL PALUMBO

It is recommended that the Board of Education grant the movement of Michael Palumbo, teacher, to Masters +30 Step 8 at a salary of \$50,193.00 effective for the 2017-2018 school year.

F. CLASSIFIED RETIREMENT- VANESSA SHERIDAN

It is recommended that the Board of Education accept the resignation for the purpose of retirement of Vanessa (Lynn) Sheridan effective December 31, 2017.

G. SUPT SECRETARY RESIGNATION- STEPHANIE MARIN

It is recommended that the Board of Education accept the resignation of Stephanie Marin effective September 29, 2017.

H. PAYMENT OF VACATION LEAVE- STEPHANIE MARIN

No entries beyond this point.

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It is recommended that the Board of Education approve payment for accrued but unused vacation leave to Stephanie Marin in the amount of \$3,470.37.

I. CLASSIFIED PAID LEAVE- LISA KNIGHT

It is recommended that the Board of Education approve a paid leave of absence for Lisa Knight starting August 28, 2017 through September 8, 2017.

J. CLASSIFIED UNPAID LEAVE- LISA KNIGHT

It is recommended that the Board of Education approve an unpaid leave of absence for Lisa Knight starting September 11, 2017 through September 22, 2017.

K. CLASSIFIED ADDITIONAL HOURS- DEBRA OZANICH

It is recommended that the Board of Education approve Debra Ozanich to work 6 hours at \$12.39 an hour on August 18, 2017 for library prep.

L. CLASSIFIED ADDITIONAL HOURS- JEANNE GEILHARD

It is recommended that the Board of Education approve Jeanne Geilhard to work an additional 1.5 hours at \$15.71 an hour on August 17, 2017 for the Currie Open House.

M. CLASSIFIED ADDITIONAL DAYS- PAUL FILE

It is recommended that the Board of Education approve Paul File to work up to 3.5 hours on each of the following days August 18, September 1, September 12, October 27, January 19, and March 23 at \$17.00 per hour.

N. CLASSIFIED ADDITIONAL HOURS- SHERRI ALBRECHT

It is recommended that the Board of Education approve Sherri Albrecht to work up to 3 hours on September 1, 2017 at \$15.36 per hour.

O. CLASSIFIED ADDITIONAL HOURS- JODI OMERZO

It is recommended that the Board of Education approve Jodi Omerzo to work August 23, 24 and 28 for 2.25 hours a day to train at Currie and September 20, 2017 for 1.75 hours to train at Baker to be paid at the substitute rate.

P. SATURDAY DETENTION 2017-2018

No entries beyond this point.

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It is recommended that the Board of Education approve the following teachers for Saturday detention during the 2017-2018 school year for 3.5 hours per session to be paid \$65.00 per session.

Grace Jerasa
Erica Matola
Ashley Street

Q. SUMMER OF GROWTH WORKSHOP STIPENDS

It is recommended that the Board of Education approve payment for Summer of Growth workshop stipends to be reimbursed by the Trumbull County Educational Service Center.

Bethany DelGarbino	\$80.00
Max Jackson	\$40.00
Erika Matola	\$40.00
Leah Nicholas	\$40.00
Sarah Rouzzo	\$40.00

R. CERTIFICATED SUPPLEMENTALS 2017-2018 SCHOOL YEAR

It is recommended that the Board of Education employ the following in the supplemental positions listed for the 2017-2018 school year pending a signed job description and existence of school program:

Grace Jerasa	JR High Choir Director	\$1,539.65
Grace Jerasa	HS Choir/Show Choir Director	\$2,309.48
Laurie Jones	Elementary Music Director	\$1,231.72
Janice Lucas	Elementary Math Team Advisor	\$517.00
Melissa Cooper	Baker Student Council	\$569.00
James Stitt	HS Student Council	\$1,135.00
George Garrett	Jr. High Student Council	\$569.00
Claire Ferrando	Spanish Club Advisor	\$569.00
Samantha Hintemeyer	HS Yearbook Advisor	\$1,847.58
Julie Berkhouse	Awards Assembly Advisor	\$573.00
Leah Nicholas	National Honor Society	\$900.00
Erika Matola	Freshman Class Advisor	\$569.00
Jeanette Cole	Sophomore Class Advisor	\$569.00
Sarah Rouzzo	Junior Class Advisor	\$1,135.00
Julie Berkhouse	Senior Class Advisor	\$689.00

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Melissa Stiver.....	Jr. High Math Team	\$517.00
Kacy Rath.....	Elementary Prep Bowl	\$517.00
Mike Miller.....	HS Prep Bowl Advisor	\$948.00
James Parry.....	Mentor	\$1,000.00
Michael Palumbo.....	Mentor	\$1,000.00
Eric Marsh.....	Mentor	\$1,000.00
George Garrett.....	Facilitator	\$500.00
Nichole Kenreigh.....	Facilitator	\$500.00
Kevin Haynie	Facilitator	\$500.00
Vickie Amerine.....	Facilitator	\$500.00
Kristen Freudenrich.....	Facilitator	\$500.00

S. NON-LICENSED SUPPLEMENTALS 2017-2018 SCHOOL YEAR

WHEREAS, the Board of Education has posted the following positions as being available to employees of the District who hold educator licenses, and no such employee meeting all of the Board’s qualifications has applied for, been offered, and accepted such positions, and

WHEREAS, the Board of Education then advertised these positions as being available to licensed individuals not employed by the District, and no such person meeting all of the Board’s qualifications has applied, been offered, and accepted such positions,

BE IT THEREFORE RESOLVED that the following non-licensed individuals be employed for the 2017-2018 school year pending proof of proper credentials, FBI, and BCII check, signed job description, and the existence of a team.

Malik Mostella.....	Assistant Varsity Football Coach	\$3,242.00
Jim Nicula.....	Assistant Varsity Football Coach	\$3,242.00

Moved by Mr. Koehler and seconded by Mr. Rager that the Board of Education approve the above items.

DISCUSSION: Mr. Lowery congratulated Lynn Sheridan her upcoming retirement. A big thank you to Lynn for more than 27 years of service to the Mathews School District. Lynn currently serves as the secretary at Baker Elementay, a position she has held for more than two decades. Mr. Lowery also thanked Stephanie Marin, superintendent’s secretary, who will be resigning at the end of the month to take a new job at the TCTC. Stephanie worked for the District for 11 years in the Board of Education Office. Both Lynn and Stephanie will be thoroughly missed.

No entries beyond this point.

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ROLL CALL: Mr. Brown- yes, Mrs. Garman-yes, Mr. Koehler- yes, Mr. Rager-yes, and Mrs. Woodyard-yes.

MOTION CARRIED.

CONTRACTS/AGREEMENTS (Recommended by the Superintendent) #50-2017

A. 2018 GRADUATION- PACKARD MUSIC HALL

It is recommended that the Board of Education approve the agreement with W.D. Packard Music Hall to use the premises for Senior Graduation and rehearsal on Wednesday, May 17, 2018. The Board of Education agrees to pay facility use fees and charges (rehearsal, stage services, tech coordinator, security, etc.) at a flat rate of \$3,500.00. The Board of Education agrees to pay a \$500.00 deposit upon signing of the agreement. Total cost not to exceed \$3,500.00 and authorization is also granted for the corresponding purchase order.

B. MELISSA JONES- PAYMENT IN LIEU OF TRANSPORTATION

It is recommended that the Board of Education approve payment of mileage to Mrs. Melissa Jones for transporting her children to Liberty Local School District at the rate of \$27.82 per day effective for the 2017-2018 school year totaling \$5,007.60 and further authorize the issuance of the corresponding purchase order.

C. JESSICA SNOWDEN- PAYMENT IN LIEU OF TRANSPORTATION

It is recommended that the Board of Education approve payment of mileage to Mrs. Jessica Snowden for transporting her children to Liberty Local School District at the rate of \$8.13 per day effective September 11, 2017 and for the remainder of the school year totaling \$1,382.10 and further authorize the issuance of the corresponding purchase order.

D. EMERGENCY PO- SERVPRO SOUTHERN TRUMBULL COUNTY

It is recommended that the Board of Education approve the following resolution:

WHEREAS, the Board has determined it must clean/disinfect the cafeteria floor due to sewage backup.

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WHEREAS, it is urgent that the repairs commence immediately.

WHEREAS, necessary specifications and cost parameters have been obtained by this Board, but the Board now has learned that common, minimum time required between contracting the necessary specified work and completion of said workmanship is in excess of reason and, additional time is required for proper installation in terms of modifications and related construction services, so as to make it unlikely the project would reach completion in time for immediate use of the kitchen and cafeteria facilities, therefore:

BE IT RESOLVED that this Board, finding a case of urgent necessity existing, hereby waives that portion of statutory procedure set forth in R.C. 3313.46 relative to advertising for bid solicitation and in lieu thereof, is in receipt of one (1) bid proposal from known responsible contractors/suppliers along with all documentation otherwise required by R.C. 3313.46 such as those documents required by State and Federal law to be submitted with bids including, but not limited to, necessary security documentation to secure both the proposal and subsequent performance should the contract be awarded.

BE IT FURTHER RESOLVED that the Board of Education approve the ServPro of Southern Trumbull County to complete work on the MHS kitchen and cafeteria floors at a cost not to exceed \$6,000.00 with further authorization of the corresponding purchase order. Upon determination of coverage, a portion of these costs may be covered by the liability insurance company.

E. PURCHASE ORDERS

It is recommended that the Board of Education approve the following purchase orders not to exceed:

AMEND PO Number	Date	Vendor	Description	Amount
0033189	8/18/17	HOUGHTON MIFFLIN HARCOURT	GIFTED IDENTIFICATION	335.00
0033229	9/6/17	TIFFANY'S BANQUET CENTER	HOMECOMING 2017	3,700.00
0033233	9/6/17	MID STATES FUNDRAISING	CURRIE FALL FUNDRAISER	6,500.00
0033234	9/6/17	MID STATES FUNDRAISING	BAKER FALL FUNDRAISER	6,500.00
0033244	9/8/17	RENAISSANCE LEARNING INC.	MHS RENAISSANCE TRAINING	150.00
0033246	9/11/17	GORDON FOOD SERVICE	PRINCIPALS VENDING MACHINE	500.00
0033258	9/15/17	HOUGHTON MIFFLIN HARCOURT	GIFTED IDENTIFICATION	1,018.50
0033264	9/18/17	VARIOUS VENDORS	CERTIFICATED STAFF TUITION	20,153.50
0033266	9/15/17	NEOMIN	SPECIAL ED IEP LICENSE FY18	118.50
0033267	9/15/17	RENAISSANCE LEARNING	BAKER RENAISSANCE TRAINING	150.00

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Moved by Mrs. Garman and seconded by Mr. Koehler that the Board of Education approve the above items.

DISCUSSION: none

ROLL CALL: Mr. Brown-yes, Mrs. Garman-yes, Mr. Koehler- yes, Mr. Rager-yes, and Mrs. Woodyard-yes.

MOTION CARRIED.

OTHER RECOMMENDATIONS (Recommended by the Superintendent) #51-2017

A. AMENDED STUDENT ACTIVITY BUDGETS 2017-2018

It is recommended that the Board of Education approve the following amended student activity budgets for the 2017-2018 school year:

	<u>06/2017 Balance Receipts</u>	<u>Amended Receipts</u>	<u>Amended Expenses</u>	<u>New Estimated Balance June 30, 2018</u>
Mathews Support	1,934.86	500.00	500.00	1,434.86
MHS Spanish Club	700.00	500.00	500.00	200.00

B. STUDENT ACTIVITY BUDGETS 2017-2018

It is recommended that the Board of Education approve the following student activity budget summaries for the 2017-2018 school year:

	<u>07/1/2017 Balance</u>	<u>Estimated Receipts</u>	<u>Estimated Expenses</u>
Jr. High Student Council	1,517.81	500.00	450.00
Class of 2020	1,450.88	6,200.00	2,400.00
Class of 2017	1,232.14	0	1,232.14
MHS Art Club	273.55	1,150.00	1,050.00
Class of 2021	0	2,800.00	1,200.00

C. PAYMENT IN LIEU TRANSPORTATION 2017-2018 SCHOOL YEAR

It is recommended that the Board of Education approve offering payment in lieu of transportation:

WHEREAS the students identified below have been determined to be residents of this school district, and eligible for transportation; and

No entries beyond this point.

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WHEREAS after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these students to their selected schools; and

WHEREAS the following factors as identified in Revised Code 3327.02 have been considered:

1. The time and distance required to provide transportation
2. The number of pupils to be transported
3. The cost of providing transportation in terms of equipment, maintenance, personnel, and administration
4. Whether similar or equivalent service is provided to other pupils eligible for transportation
5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules
6. Whether other reimbursable types of transportation are available; and

WHEREAS the option of offering payment in lieu of transportation is provided in Revised Code;

THEREFORE BE IT RESOLVED that the Mathews Board of Education hereby approves the “declaration of impractical to transport” for the identified students, and offers them payment in lieu of transportation.

<u>Student Name</u>	<u>School Selected</u>	<u>Grade</u>	<u>Parent/Guardian</u>
William Reardon	Villa Maria	K	Joni Reardon
Lucy Reardon	Villa Maria	K	Joni Reardon
Daniel Reardon	Villa Maria	K	Joni Reardon
Caroline Sekola	Ursuline	10	Philip Sekola
Katie Sekola	Ursuline	12	Philip Sekola

D. KINDERGARTEN FIELD TRIP- WHITEHOUSE FRUIT FARMS

It is recommended that the Board of Education approve the Kindergarten field trip to White House Fruit Farms on October 20, 2017.

E. SPANISH FIELD TRIP- SOLDIERS AND SAILORS MEMORIAL HALL

It is recommended that the Board of Education approve the Spanish field trip to the Soldiers and Sailors Memorial Hall in Pittsburgh on October 26, 2017.

F. ART & SOCIAL STUDIES- FRANK LLOYD WRIGHT MUSEUM

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It is recommended that the Board of Education approve the Art and Social Studies field trip to the Frank Lloyd Wright Falling Waters Museum on November 7, 2017.

G. FINANCIAL MANAGEMENT FIELD TRIP- YSU

It is recommended that the Board of Education approve the Financial Management trip to YSU on November 7, 2017.

H. SPANISH FIELD TRIP- BUTLER ART INSTITUTE

It is recommended that the Board of Education approve the Spanish trip to the Butler Art Institute on November 14, 2017.

I. BAND TRIP- WILLIAMSBURG, VIRGINIA

It is recommended that the Board of Education approve the Williamsburg trip for the band on May 4, 2018 through May 6, 2018.

J. TUITION RATES 2017-2018 SCHOOL YEAR

It is recommended that the Board of Education approve the 2017-2018 tuition rates as calculated by the Division of School Finance.

Tuition for grades K-12 shall be \$8,077.72 or \$897.52 per month for the 2017-2018 school year. Annual out-state tuition shall be \$11,333.18 or \$1,259.24 per month for the 2017-2018 school year.

Moved by Mrs. Woodyard and seconded by Mr. Rager that the Board of Education approve the above items.

DISCUSSION: none

ROLL CALL: Mr. Brown-yes, Mrs. Garman-yes, Mr. Koehler- yes, Mr. Rager-yes, and Mrs. Woodyard-yes.

MOTION CARRIED.

OTHER BUSINESS

The next board meeting will be a Special Meeting held on Tuesday, September 26, 2017 at 6:00 p.m. at the Board of Education office. Action will be taken.

No entries beyond this point.

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The next regular board meeting will be held Wednesday, October 18, 2017 at 6:00 p.m. at Mathews High School Cafeteria. As a reminder, the executive session will begin at 6:00 p.m. with the public portion of the meeting to be held immediately after.

ADJOURNMENT

At 7:57 p.m. it was moved by Mr. Brown and seconded by Mr. Koehler to adjourn.

Unanimously in favor.

MOTION CARRIED.

President

Treasurer

RECORD OF PROCEEDINGS

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Special Meeting

Held September 26, 2017

The Mathews Local Board of Education met in a special meeting on September 26, 2017 at 6:00 p.m. at the Mathews Board of Education Office.

At 6:08 p.m., the President, Mr. Brown, called the meeting to order with all members present giving the Pledge of Allegiance, which was followed by a moment of silence.

ROLL CALL: Mr. Brown-here, Mrs. Garman-absent, Mr. Koehler-here, Mr. Rager-here, and Mrs. Woodyard-here.

FINANCIAL (Recommended by the Treasurer)

#52-2017

A. FY2018 PERMANENT APPROPRIATIONS

It is recommended that the Board of Education approve permanent appropriations for FY2018 in the amounts listed below in accordance with the most recent Certificate of Estimated Resources:

GENERAL FUND		
001	General	7,940,032.21
	Total General Fund	7,940,032.21
SPECIAL REVENUES		
006	Lunch Room	300,855.95
007	Special Trust	500.00
009	Uniform Supplies	28,248.83
016	Emerg Levy	616,496.40
018	Public School Support	35,091.64
019	Other Grants	762.12
035	Termination Benefits	44,315.00
300	District Managed Activity	215,764.79
451	Data Communication	7,200.00
506	Resident Educator	0.00
516	Idea Part B Grants	160,295.23
572	Title I Grants	263,903.60
590	Improving Teacher Quality	23,837.51
599	Misc Federal Grants	10,000.00
	Total Special Revenue	1,707,271.07
CAPITAL PROJECTS		
003	Permanent Improvement	62,250.00
	Total Capital Projects	62,250.00

No entries beyond this point.

RECORD OF PROCEEDINGS

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AGENCY FUNDS		
200	Student Managed Activity	70,352.14
022	District Agency	735.00
	Total Agency Funds	71,087.14
Total Permanent Appropriations All Funds		9,780,640.42

Moved by Mr. Koehler and seconded by Mrs. Woodyard that the Board of Education approve the above items.

DISCUSSION: none

ROLL CALL: Mr. Brown- yes, Mr. Koehler- yes, Mr. Rager-yes, and Mrs. Woodyard-yes.

MOTION CARRIED.

PERSONNEL (Recommended by the Superintendent)

#53-2017

A. SUPERINTENDENT'S SECRETARY/EMIS COORDINATOR- SHARON TEXTER

It is recommended that the Board of Education employ Sharon Texter as Superintendent's Secretary/EMIS Coordinator on a one-year limited contract at a rate of \$20.19 per hour, 8 hours per day, 260 days per year, to be pro-rated for the remainder of the 2017-2018 school year, effective October 9, 2017.

Moved by Mrs. Woodyard and seconded by Mr. Rager that the Board of Education approve the above items.

DISCUSSION: Mr. Lowery said he was excited to welcome Sharon to the Board of Education office team. Sharon will be in the district tomorrow and Steph will be showing her around and helping to answer any questions Sharon may have.

ROLL CALL: Mr. Brown- yes, Mr. Koehler- yes, Mr. Rager-yes, and Mrs. Woodyard-yes.

MOTION CARRIED.

CONTRACTS/AGREEMENTS (Recommended by the Superintendent)

#54-2017

A. PURCHASE ORDERS

It is recommended that the Board of Education approve the following purchase orders not to exceed:

No entries beyond this point.

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PO Number	Date	Vendor	Description	Amount
0033285	9/26/17	RENAISSANCE LEARNING	ADDITIONAL SUBSCRIPTION	56.25

B. BUS SECURITYCAMERAS-RADIO ENGINEERING INDUSTRIES

It is recommended that the Board of Education approve the lowest and/or best quote received from Radio Engineering Industries, Inc. for the purchase of 3 security cameras for use on our buses in the amount of \$3,921.00 and further authorize the corresponding purchase order.

C. BAKER ELEMENTARY LANDSCAPING- EXECUTIVE LANDSCAPING

It is recommended that the Board of Education approve the lowest and/or best quote received from Executive Landscaping to repair the eroded lawn areas on the East side of Baker Elementary in the amount of \$2,663.62 and further authorize the corresponding purchase order.

Moved by Mr. Koehler and seconded by Mr. Rager that the Board of Education approve the above items.

DISCUSSION: Mr. Lowery said the quote received from Radio Engineering was not the lowest, but our current bus cameras contain the same software as the Radio Engineering cameras. Purchase of additional software was going to be needed with the other quotes received.

ROLL CALL: Mr. Brown- yes, Mr. Koehler- yes, Mr. Rager-yes, and Mrs. Woodyard-yes.

MOTION CARRIED.

ADJOURNMENT

At 6:27 p.m. it was moved by Mr. Brown and seconded by Mr. Koehler to adjourn.

Unanimously in favor.

MOTION CARRIED.

President

Treasurer

No entries beyond this point.