

RECORD OF PROCEEDINGS

Minutes of Mathews Local Board of Education

Regular Meeting

Held November 15, 2017

The Mathews Local Board of Education met in a regular meeting on November 15, 2017 at 6:00 p.m. at the Mathews High School Cafeteria.

At 6:00 p.m. the President, Mr. Brown, called the meeting to order with a quorum of members present, gave the Pledge of Allegiance, which was followed by a moment of silence.

ROLL CALL: Mr. Brown-here, Mrs. Garman-here, Mr. Koehler-here, Mr. Rager-Absent, and Mrs. Woodyard-here.

EXECUTIVE SESSION

At 6:01 p.m. it was moved by Mr. Brown and seconded by Mr. Koehler that the Board of Education enter executive session to discuss the appointment, employment and compensation of a public employee or official, and matters required to be kept confidential by federal law or rules or state statutes.

ROLL CALL: Mr. Brown- yes, Mrs. Garman-yes, Mr. Koehler-yes, and Mrs. Woodyard-yes.

MOTION CARRIED.

At 7:00 p.m. the President called the meeting back to order.

APPROVAL OF MINUTES

Moved by Mr. Koehler and seconded by Mrs. Woodyard that the Board of Education approve the minutes of the regular meeting held October 18, 2017.

DISCUSSION: None

ROLL CALL: Mr. Brown- yes, Mrs. Garman-yes, Mr. Koehler-yes, and Mrs. Woodyard-yes.

MOTION CARRIED.

FINANCIAL REPORTS

Check Register
Financial Summary
Bank Reconciliation

Moved by Mrs. Garman and seconded by Mr. Koehler that the Board of Education approve the financial reports for the month of October 2017 and the short-term investments made by the Treasurer, which yielded \$4,863.84 in interest.

No entries beyond this point.

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DISCUSSION: None

ROLL CALL: Mr. Brown- yes, Mrs. Garman-yes, Mr. Koehler-yes, and Mrs. Woodyard-yes.

MOTION CARRIED.

CORRESPONDENCE – Mr. Lowery shared a letter from Daniel Keown, Assistant Professor of Vocal Music Education at YSU. Dr. Keown congratulated the Mathews Middle and High school singers from Mathews that participated in the OMEA District V Honors Choir Festival at Stambaugh Auditorium. The two-day event featured 18 local schools and more than 200 vocalists. Mr. Lowery thanked Mathews’ vocal teacher, Grace Jerasa, for taking supervising and coordinating the event for the students. Mr. Lowery also shared a letter from MHS Art Teacher, Erika Matola, who thanked the Board of Education for allowing the Art Club, and Mr. Marsh’s CCP and Psychology classes to experience the Frank Lloyd Wright Falling Water Museum.

RECOGNITION – Mr. Lowery thanked the Weathersfield Police Department for providing the ALICE training on the teacher’s Professional Development held October 27. Mr. Lowery said explained that ALICE training is designed as an intervention to deal with an active shooter in or on school buildings and grounds. Mr. Lowery shared that Baker Library Secretary, Lee Ann Sena, recently had a successful kidney transplant. He reported that she is doing well and is in good spirits. Mr. Lowery wished Mrs. Sena a speedy recovery.

Mr. King congratulated **Ayden Blatt** for his nomination and acceptance into the National Youth Leadership Forum: Pathways to STEM. The program is dedicated to the early identification, motivation, and inspiration of the nation’s most promising elementary school students. Mr. King also congratulated the Little Mustangs football team for their Super Bowl victory. The team finished the season undefeated.

Mr. King recognized the following Currie students for being the “Respectful Mustangs of the Month” for the month of October:

Kindergarten: Leann West and Delilah McDaniel

1st Grade: Billy Moore, Luke Gifford, and Audrey Maliner

2nd Grade: Mekiya DeFrance, AJ Neuscheler, and Jayden Judd

Recognition for exemplary performance at the OMEA District V Honors Choir Festival:

High School: Reily Maliner and McKenzie O’Brien

Middle School: Emily Harrington, Angel Rogos, and Maddie Tellock

Choir Director: Ms. Grace Jerasa

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The following student athletes received all N.A.C. honors:

Golf: **Brendan McEvoy**: N.A.C. All Academic Award, **Damian Foley**: N.A.C. All Academic Award, **Ryan Gates**: N.A.C. All Academic Award, **James Koehler**: N.A.C. All Academic Award.

Cross Country: **Kira Bowman**: N.A.C. All Academic Award and N.A.C. All League Hon. Mention, **Rachel Thomas**: N.A.C. All Academic Award, **Seth Arkwright**: N.A.C. All Academic Award, **Jackson Gillis**: N.A.C. All League Hon. Mention, **Cale Grimes**: N.A.C. All League Hon. Mention.

Soccer: **Max Schubert**: N.A.C. All Academic Award and N.A.C. All League Hon. Mention, **Emily Strama**: N.A.C. All Academic Award and All Trumbull County 1st Team, **Ryan Gates**: N.A.C. All Academic Award and All Trumbull County 1st Team, **Robert Baker**: All Trumbull County Hon. Mention, **Seth Arkwright**: N.A.C. All Academic Award.

Mr. Lowery recognized Currie 2nd grade teachers Mrs. Freudenrich, Mrs. Gibson, and Mrs. Yoak for voluntarily adding an additional conference night to allow more parents an opportunity to meet with their child's teachers.

PRESENTATION— Board President, Tarin Brown, spoke about the Capital Conference which board members attended from November 12-15. Mr. Brown explained some of the seminars members attended and thanked the Board Members for their participation. Mr. Brown noted that the Conference serves as an important educational opportunity for Board Members.

PUBLIC PARTICIPATION— Carla Pacileo, spoke about the ALICE training that was offered on the teacher's last professional development day. She said the training was invaluable and was held in high regard by the staff that attended. Mr. Lowery said the ALICE training provided was only a partial training due to the time constraints that day. He said at some point he would like to have another training where the staff gets to practice the skills they were taught. Janice Thomas asked what ALICE training was about? Mr Lowery said ALICE training is a crisis program for an active shooter event. Essentially, the training explained how to respond to an active shooter event. Carla Pacileo let Mr. Lowery know that some BOLO sticks were not installed on a few doors at Baker and Currie. Mr. Lowery said to provide him with a list of rooms/doors so that those can be installed. Mrs. Woodyard thanked the administration and voters for allowing her to be a Board Member since 1993. She mentioned that the Mathews Board will be in good hands with the newly elected members.

COMMITTEE REPORTS

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Maintenance/Transportation, Chuck Pulice –Bus #1 and Bus #21 were downed by the State Highway Patrol, but are now back on the road after minor repairs performed in house. Mr. Lowery talked about the Currie Water Pilot Study that will be installed over Thanksgiving Break. The Pilot Study, which has been approved by the Ohio EPA, and must be operated for 480 consecutive hours, samples of the water will be collected, submitted for testing and ultimately forwarded to the Ohio EPA for review. Mr. Jones said the cost estimate to purchase, install, and operate the pilot system is about \$12,000.

Cafeteria, Paula Nowery – I would like to thank everyone involved in purchasing my new van! It is great knowing I can get from school to school knowing I will not break down! Free/Reduced verification has been completed; this is required by the state each year. I pick 3% of the applications and send them home for verification of income Baker served 53 breakfasts daily. Currie served 48 breakfasts daily. Currie students seem to be finally catching on to the lunch routine. The girls have come up with a song to help them remember to get their fork, spoon, napkin and straw. Students at Mathews seem to be enjoying the new breads offered this year. We have been making sandwiches on ciabatta and panini breads. Most students are more than willing to try something new!

Elementary, Mike King – Renee Steider had a Veterans Day program scheduled with her students on Friday, November 10. 6th grade students will be participating in a choral reading of “America’s White Table”. 6th grade students were asked to invite Veteran family members in for the program. Social Studies teachers at Baker and Currie are looking at potential series/programs for purchase this year. Publishers will be scheduled to demonstrate each series of interest. Third grade students took the Reading portion of the AIR test on October 24 and 25. Students will take the test again in the Spring.

Extracurricular:

Students at Baker and Currie Elementary schools will be holding a “Donuts with Dads” in November and a “Muffins with Moms” in May. The programs will run from 7:30 a.m. – 8:00 a.m. on their designated days:

Kindergarten – Monday, November 20
1st and 2nd Grade – Tuesday, November 21
3rd and 4th Grade – Thursday, November 16
5th and 6th Grade – Friday, November 17

Red Ribbon Week was celebrated the week of October 22. Each day started with a motivational message and inspiring words pertaining to living a safe, anti-bullying, drug-free, and alcohol-free lifestyle. All students were given ribbons for the week and each day had a different theme. Students and teachers actively participated in the week’s festivities. Several of our High School students came down to distribute ribbons and stickers to our students and spoke to each class about making good choices. This year’s “Limo Lunch” was held on Monday, October 16. 27 students from Baker and Currie met their sales goal during our Fall

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Fundraiser and attended the lunch. Parent/Teacher Conferences will be held November 16, from 3-9 p.m. at Baker and Currie. Vienna Police and Fire teamed with Howland Fire to supply our 3rd graders with fire a safety lesson, including a demonstration in the Howland smoke trailer on November 3.

Holiday Programs: 2nd Grade: December 5 at 2:30 p.m. and 6:30 p.m.

1st Grade: December 12 at 2:30 p.m. and 6:30 p.m.

MHS, Jim Stitt – Academics:

Thursday, November 16th is an early release day due to Parent/Teacher conferences. Students will be dismissed at 1:00 p.m. and conferences will be from 2:30-8:30 p.m. There will be no school beginning Wednesday, November 22nd through Sunday, November 26th for the Thanksgiving Break. The MHS Student Council, in conjunction with the National Honor Society, once again will have its annual food drive after Thanksgiving break. All goods collected will be donated to the Vienna Food Pantry. NHS inductions will be on December 5th at 6:30 p.m. in the MHS gymnasium.

Extracurricular:

Our Fall sports teams have concluded their very successful seasons and we are now gearing up for basketball. Football team made the playoffs and lost to Dalton on Friday November 3rd. Volleyball ended the season co-champions of the NAC, and lost to Lordstown in the District semi-finals. Our basketball teams have been practicing and scrimmaging to get ready for the upcoming season. Senior Night for all Fall Sports, Cheerleading and Band was held October 27th. Our seniors, along with their parents, were recognized for their participation in the areas of marching band, football, cheerleading, soccer, volleyball and golf. The event was well attended and many positive comments were given afterward. Our Fall Sports Banquet will be held on Wednesday, November 9th in our Gym beginning at 6:30 p.m. The MHS Winter band and Choir concerts are scheduled for Wednesday, December 13th beginning at 6:00 p.m.

Legislative Report, Rex Rager – no report

TCTC Report, Jamie Koehler – no report

FINANCIAL (Recommended by the Treasurer)

#59-2017

A. DONATION- MATHEWS PTO TO CURRIE PRINCIPAL FUND

It is recommended that the Board of Education accept the donation to the Currie Principal's fund (018 9002) from the Mathews PTO in the amount of \$1,000.00.

B. DONATION- MATHEWS PTO TO BAKER PRINCIPAL FUND

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It is recommended that the Board of Education accept the donation to the Baker Principal's fund (018 9001) from the Mathews PTO in the amount of \$1,000.00.

C. AMEND FY2018 PERMANENT APPROPRIATIONS

It is recommended that the Board of Education amend the FY2018 Permanent Appropriations in the Special Revenue Funds as follows:

<u>Fund</u>	<u>Current</u>	<u>Increase</u>	<u>Total</u>
599 918R Title V-B Rural	\$0.00	+ 13,077.07	\$13,077.07

D. FY2018 TRANSFER TO ATHLETIC FUND

It is recommended that the Board of Education approve the following transfer from the General Fund to the listed:

<u>Fund</u>	<u>Amount</u>	<u>FYTD Total</u>
300 9301 Athletics	\$10,000.00	\$55,000.00

Moved by Mrs. Woodyard and seconded by Mr. Koehler that the Board of Education approve the above items.

DISCUSSION: Mr. Jones explained the appropriation for the Special Revenue fund 599 918R took place later this school year because the funds for this grant were just recently released by ODE.

ROLL CALL: Mr. Brown- yes, Mrs. Garman-yes, Mr. Koehler- yes, and Mrs. Woodyard-yes.

MOTION CARRIED.

PERSONNEL (Recommended by the Superintendent)

#60-2017

A. TRUMBULL COUNTY INSURANCE MEDICAL RATE INCREASE

A. It is recommended that the Board of Education approve insurance premium rates as approved by the Trumbull County Schools Insurance Consortium (TCSIC) effective January 1, 2018 as follows:

<u>Medical</u>	<u>Single</u>	<u>Family</u>
PPO1	\$606.00	\$1,576.19
PPO2	\$543.87	\$1,415.14
PPO3	\$481.78	\$1,254.11

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Employee/Board share as determined by the negotiated agreements.

B. CERTIFIED ADDITIONAL ½ DAY- GRACE JERASA

It is recommended that the Board of Education approve Grace Jerasa to work an additional 1/2 day on November 10, 2017 for the Veteran's Day Assembly.

C. CERTIFIED PAID/UNPAID LEAVE- GARY JONES

It is recommended that the Board of Education approve the paid/unpaid leave for Gary Jones from November 7, 2017 to approximately November 17, 2017.

D. CLASSIFIED PAID/UNPAID LEAVE- LEE ANN SENA

It is recommended that the Board of Education approve the paid/unpaid leave for Lee Ann Sena from November 2, 2017 to approximately January 3, 2017.

E. PAID/UNPAID LEAVE- DEBORAH MARQUETTE

It is recommended that the Board of Education approve the paid/unpaid leave for Deborah Marquette from November 16, 2017 to approximately November 29, 2017.

F. CERTIFIED RETIREMENT- JANICE MARZANO

It is recommended that the Board of Education accept the resignation for the purpose of retirement of Janice Marzano effective at the end of the 2017-2018 school year.

G. CLASSIFIED SUBSTITUTE- SHERRI ALBRECHT

It is recommended that the Board of Education approve Sherri Albrecht as a classified substitute pending BCII/FBI checks and proof of proper credentials.

H. ART CLUB ADVISOR SUPPLEMENTAL

It is recommended that the Board of Education approve Art Club Advisor as a supplemental position for the 2017-18 school year.

I. ART CLUB ADVISOR SUPPLEMENTAL- ERIKA MATOLA

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It is recommended that the Board of Education approve Erika Matola as the Art Club Advisor for the 2017-18 school year, for the amount of \$517.00, pending a signed job description.

J. LICENSED SUPPLEMENTALS 2017-18 SCHOOL YEAR

It is recommended that the Board of Education employ the following supplemental positions listed for the 2017-2018 school year pending proof of proper credentials, FBI, and BCII check, and a signed job description pending the existence of a team.

Jared Terlecky.....Head Varsity Baseball Coach \$3,242.00
Kelli Guarnieri.....Head Jr. High Track Coach \$1,753.00
Mike Palumbo.....Assistant Jr. High Track Coach \$1,315.00

K. NON- LICENSED SUPPLEMENTALS 2017-18 SCHOOL YEAR

WHEREAS, the Board of Education has posted the following positions as being available to employees of the District who hold educator licenses, and no such employee meeting all of the Board's qualifications has applied for, been offered, and accepted such positions, and

WHEREAS, the Board of Education then advertised these positions as being available to licensed individuals not employed by the District, and no such person meeting all of the Board's qualifications has applied, been offered, and accepted such positions,

BE IT THEREFORE RESOLVED that the following non-licensed individuals be employed for the 2017-2018 school year pending proof of proper credentials, FBI, BCII check, and a signed job description pending the existence of a team.

Jim Nicula.....Head Varsity Softball Coach \$3,242.00
Lindsay Durkin.....8th Grade Girls' Basketball Coach \$1,980.00
Drew McLaughlin.....9th Grade Boys' Basketball Coach \$1,980.00
Marylou Lewis.....7/8 Grade Cheerleader Advisor \$800.00

L. VOLUNTEER ASSISTANTS 2017-18 SCHOOL YEAR

It is recommended that the Board of Education approve the following individuals as volunteer assistants effective for the 2017-2018 school year pending proof of proper credentials, FBI, and BCII check and the existence of a team.

Gary Jones.....Varsity Baseball Volunteer
Zach Granelly..... Jr. Varsity Baseball Volunteer

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Steve Sponsler.....Varsity Softball Volunteer

Moved by Mr. Koehler and seconded by Mrs. Woodyard that the Board of Education approve the above items.

DISCUSSION: none

ROLL CALL: Mr. Brown- yes, Mrs. Garman-yes, Mr. Koehler- yes, and Mrs. Woodyard-yes.

MOTION CARRIED.

CONTRACTS/AGREEMENTS (Recommended by the Superintendent) #61-2017

A. CURRIE WATER PILOT STUDY INSTALLATION- WINFIELD

It is recommended that the Board of Education approve the lowest and/or best quote received from Winfield Mechanical Contractors in the amount of \$1,094.00 for the installation of the Currie Water Treatment Pilot Study and further authorize the corresponding purchase order.

B. PURCHASE ORDERS

It is recommended that the Board of Education approve the following purchase orders not to exceed:

<u>PO Number</u>	<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
0033357	10/26/17	VIENNA TOWNSHIP TRUSTEES	DARE PROGRAM	2,812.50
0033361	10/27/17	SAM'S CLUB	BOYS BBALL CONSESSIONS	1,700.00
0033367	10/30/17	SPORTING GOODS INC.	7/8 GR. GIRLS BBALL UNIFORMS	480.00
0033380	11/3/17	VARIOUS	ALL BBALL OFFICIALS	10,426.00
0033381	11/3/17	SAM'S CLUB	GIRLS BBALL CONSESSIONS	1,200.00
0033390	11/6/17	VALLEY ENVIRONMENTAL	DISTRICT SEPTIC SAMPLING	3,200.00
0033394	11/7/17	JOHNNY BROWN	CURRIE ELEM. WATER INSPECTION	2,000.00
0033409	11/3/17	TRANSFINDER CORP.	ANNUAL DISTRICT TECHNICAL SUPPORT	3,130.00

Moved by Mrs. Garman and seconded by Mrs. Woodyard that the Board of Education approve the above items.

DISCUSSION: none

ROLL CALL: Mr. Brown-yes, Mrs. Garman-yes, Mr. Koehler- yes, and Mrs. Woodyard-yes.

No entries beyond this point.

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MOTION CARRIED.

OTHER RECOMMENDATIONS (Recommended by the Superintendent) #62-2017

A. ATHLETIC/STUDENT ACTIVITY BUDGETS 2017-18

It is recommended that the Board of Education approve the following athletic/student activity budgets for the 2017-2018 school year:

Grade 9-12 Softball	\$17,526.00
Grade 9-12 Baseball	\$15,883.00

B. FIELD TRIP- JR. HIGH LANGUAGE ARTS- MOVIE “WONDER”

It is recommended that the Board of Education approve the Jr. High Language Arts field trip to Niles Regal Cinemas to view the movie “Wonder,” on November 20, 2017.

C. NEW POLICIES- DISCUSSED

It is recommended that the Board of Education discuss the following new policies:

- #8300-Continuity of Organizational Operations Plan
- #8305-Information Security
- #7540.06-District-Issued Student E-Mail Account
- #4120.05-Employment of Substitute Educational Aides

D. REVISED POLICIES- DISCUSSED

It is recommended that the Board of Education discuss the following revised policies:

- #6423-Use of Credit Cards
- #7540.03-Student Technology Acceptable Use and Safety
- #7540.04-Staff Technology Acceptable Use and Safety
- #7540.05-District-Issued Staff E-Mail Account
- #2271-College Credit Plus Program
- #2464-Gifted Education and Identification
- #5136-Personal Communication Devices
- #5136.01-Electronic Equipment
- #5200-Attendance

No entries beyond this point.

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#5330-Use of Medications
#5530-Drug Prevention
#6233-Amenities for Participants at Meetings and/or Other Occasions
#6680-Recognition
#7300-Disposition of Real Property/Personal Property
#8600.04-Bus Driver Certification
#9141-Business Advisory Council

Moved by Mrs. Woodyard and seconded by Mr. Koehler that the Board of Education approve the above items.

DISCUSSION: none

ROLL CALL: Mr. Brown-yes, Mrs. Garman-yes, Mr. Koehler- yes, and Mrs. Woodyard-yes.

MOTION CARRIED.

OTHER BUSINESS

The next regular board meeting will be held Wednesday, December 15, 2017 at 6:00 p.m. in the Mathews High School Cafeteria. As a reminder, the executive session will begin at 6:00 p.m. with the public portion of the meeting to be held immediately after. Mrs. Garman said she forgot to speak during the recognition portion of the meeting, but wanted to congratulate teacher DeAnna Meese, who sang the National Anthem as part of the Veteran's Day Ceremony. It was an outstanding performance.

EXECUTIVE SESSION

At 7:36 p.m. it was moved by Mr. Brown and seconded by Mrs. Woodyard that the Board of Education enter executive session to discuss matters required to be kept confidential by federal law or rules or state statutes.

ROLL CALL: Mr. Brown- yes, Mrs. Garman-yes, Mr. Koehler-yes, and Mrs. Woodyard-yes.

MOTION CARRIED.

At 8:45 p.m. the President called the meeting back to order.

ADJOURNMENT

At 8:46 p.m. it was moved by Mr. Brown and seconded by Mr. Koehler to adjourn.

Unanimously in favor.

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MOTION CARRIED.

President

Treasurer

No entries beyond this point.