

## **RECORD OF PROCEEDINGS**

### **Minutes of Mathews Local Board of Education**

### **Organizational Meeting**

**Held January 3, 2018**

The Mathews Local Board of Education met in an organizational meeting on January 3, 2018, 6:00 p.m. at the Mathews Board of Education Office.

At 6:00 p.m., the President Pro Tempore, Mr. Brown, called the meeting to order with all present, gave the Pledge of Allegiance, which was followed by a moment of silence.

#### **OATH OF OFFICE – NEW MEMBERS**

Mr. Jones, Treasurer, administered the Oath of Office to the following newly elected members of the Mathews Local Board of Education: **Mr. Tarin Brown, Dr. Thomas Gifford** and **Mr. Jim Pegg Jr.**

ROLL CALL: Mr. Brown-here, Mrs. Garman-here, Mr. Gifford-here, Mr. Pegg-here, and Mr. Rager-here.

#### **ELECTION OF OFFICERS**

Mr. Brown conducted the election of officers for 2018. Nominations were opened for President. Mrs. Garman nominated Mr. Brown. Hearing no other nominations, Mrs. Garman moved that nominations be closed and to vote for Mr. Brown for President.

ROLL CALL: Mr. Brown-abstained, Mrs. Garman-yes, Mr. Gifford-yes, Mr. Pegg- yes, and Mr. Rager-yes.

MOTION CARRIED.

Mr. Brown was elected President of the Mathews Local Board of Education for 2018.

Nominations were opened for Vice President. Mrs. Garman nominated herself. Hearing no other nominations, Mr. Brown moved that nominations be closed and to vote for Mrs. Garman for Vice President.

ROLL CALL: Mr. Brown-yes, Mrs. Garman-abstained, Mr. Gifford-yes, Mr. Pegg- yes, and Mr. Rager-yes.

MOTION CARRIED.

Mrs. Garman was elected Vice President of the Mathews Local Board of Education for 2018.

#### **OATH OF OFFICE – PRESIDENT AND VICE PRESIDENT**

*No entries beyond this point.*

# RECORD OF PROCEEDINGS

**Minutes of Mathews Local Board of Education**

**Organizational Meeting**

**Held January 3, 2018**

Mr. Jones, Treasurer, administered the oath of office to Mr. Brown, the newly elected President of the Mathews Board of Education, and to Mrs. Garman, the newly elected Vice President of the Mathews Board of Education.

Mr. Brown assumed the Presidency and proceeded to conduct the remainder of the meeting.

## **APPOINTMENTS**

Mr. Brown made the following appointments to the Ohio School Boards Association for 2018:

|                    |                             |
|--------------------|-----------------------------|
| Mr. Jim Pegg Jr.   | Legislative Liaison         |
| Mr. Thomas Gifford | Student Achievement Liaison |

## **BOARD MEETING DETAILS**

**#1-2018**

Moved by Mrs. Garman and seconded by Mr. Rager that the Board of Education adopt the following resolution to establish board meeting details:

**BE IT RESOLVED** that the Mathews Board shall meet in regular session the third Wednesday of every month, exceptions being legal holidays or dates when a majority of the board membership may be disabled, on vacation, or out of town. Meetings shall begin at 6:00 p.m. with an executive session for Board of Education members only. The public session will immediately follow the executive session. The meetings will be held at the Mathews High School Cafeteria or at other buildings as designated.

A schedule of the meetings will be posted on the bulletin board in the offices of the Board of Education, Treasurer of the Board of Education, and the Superintendent.

Special meeting notices, including a statement of purpose of said meeting, shall be posted in the manner cited above provided, however, that said notices shall be posted at least 24 hours prior to the special meeting, exceptions being cases of emergency whereby immediate notification of media will be pursued.

Any person may request advance notification of all regular meetings of the Board when public business is to be discussed by providing the Treasurer of the Board with a self-addressed, stamped envelope for this purpose. In case of special or emergency meetings, the Treasurer shall make a reasonable effort to notify persons having requested the Treasurer, in writing, notice by telephone.

Proposed regular board meeting schedule for calendar year 2018:

|         |    |      |    |
|---------|----|------|----|
| January | 17 | July | 18 |
|---------|----|------|----|

*No entries beyond this point.*

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|----------|----|-----------|----|
| February | 21 | August    | 15 |
| March    | 21 | September | 19 |
| April    | 18 | October   | 17 |
| May      | 16 | November  | 21 |
| June     | 20 | December  | 19 |

Discussion: Mr. Brown noted a potential conflict with the November 21<sup>st</sup> meeting being close to Thanksgiving Break. It was agreed that once the 2018-2019 school calendar is approved the November meeting may need to be rescheduled.

ROLL CALL: Mr. Brown-yes, Mrs. Garman-yes, Mr. Gifford-yes, Mr. Pegg- yes, and Mr. Rager-yes.

MOTION CARRIED.

### **BOARD MEMBER TRAINING**

**#2-2018**

Moved by Mr. Gifford and seconded by Mrs. Garman that the following resolution be adopted:

**WHEREAS** membership on a board of education requires policy-setting and decision-making in specialized areas, and board members are expected and encouraged to continually update such skills, talents, and knowledge as may benefit the school district.

**BE IT RESOLVED** that the members of the Mathews Local Board of Education are hereby authorized to attend such meetings, conferences, or workshops that further a public purpose, and that these members be reimbursed for actual expenses incurred per the Mathews Local School District Request for Professional Meeting Leave form.

Discussion: none

ROLL CALL: Mr. Brown-yes, Mrs. Garman-yes, Mr. Gifford-yes, Mr. Pegg- yes, and Mr. Rager-yes.

MOTION CARRIED.

### **BOARD SERVICE FUND – FY2019**

**#3-2018**

Moved by Mrs. Garman and seconded by Mr. Pegg that the Board of Education establish the appropriation for the Board Service Fund in the amount of \$4,500 for FY 2018-2019.

Discussion: none

*No entries beyond this point.*

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ROLL CALL: Mr. Brown-yes, Mrs. Garman-yes, Mr. Gifford-yes, Mr. Pegg- yes, and Mr. Rager-yes.

MOTION CARRIED.

### **TREASURER AUTHORIZATIONS – CY2018**

**#4-2018**

Moved by Mr. Gifford and seconded by Mrs. Garman that the Board of Education approve the following resolution:

**BE IT RESOLVED** that the Mathews Local Board of Education adopt the following authorizations for calendar year 2018:

It is recommended that the Treasurer be approved to:

#### Sign Checks

Sign all payroll checks.

Sign all general fund, permanent improvement, bond retirement, cafeteria, state and federal grant funds, and student activity checks.

#### Advance on Tax Settlements

Authorize the Treasurer to secure advances from the County Auditor when funds are available and payable to the school district.

#### Borrow

Authorize the Treasurer to borrow against the first and second half tax settlements.

#### Investment of Interim Funds

Authorize the Treasurer to invest interim funds at the most productive interest rates when interim monies are available.

#### Pay All Bills

Authorize the Treasurer to pay all bills within the limits of the appropriations as bills are received and after merchandise has been received in acceptable condition or services have been completed to satisfaction.

Attend Professional Meetings in accordance with employment contract.

**BE IT FURTHER RESOLVED** that the Treasurer be authorized to pay approved salaries and benefits of all employees and to properly execute purchase orders approved by the purchasing agent.

*No entries beyond this point.*

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**FURTHERMORE**, the Treasurer will provide a financial report each month to the Board of Education.

Discussion: none

ROLL CALL: Mr. Brown-yes, Mrs. Garman-yes, Mr. Gifford-yes, Mr. Pegg- yes, and Mr. Rager-yes.

MOTION CARRIED.

### **SUPERINTENDENT AUTHORIZATIONS – CY2018**

**#5-2018**

Moved by Mr. Pegg and seconded by Mr. Gifford that the Board of Education approve the following resolution for calendar year 2018:

**BE IT RESOLVED** that the Superintendent be authorized to:

Continue as Purchasing Agent for the School District including curriculum, educational, administrative, maintenance, transportation and custodial needs, with new equipment purchases not to exceed \$2,500 without Board approval, except in emergencies in the maintenance and transportation departments.

Employ Substitute Personnel as needed in emergency situations. Such employment to be presented for Board approval at the next Board meeting.

Approve Conference Leave for all employees of the Mathews School District.

Sign All Applications pertinent to federal and state programs, titles and grants of funds appropriate and/or applicable to the Mathews School District.

Attend Professional Meetings in accordance with employment contract.

Discussion: none

ROLL CALL: Mr. Brown-yes, Mrs. Garman-yes, Mr. Gifford-yes, Mr. Pegg- yes, and Mr. Rager-yes.

MOTION CARRIED.

### **PERSONNEL (Recommended by the Superintendent)**

**#6-2018**

- A. **SPECIAL EDUCATION COORDINATOR- DALE LENNON**

*No entries beyond this point.*

# RECORD OF PROCEEDINGS

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**Organizational Meeting**

**Held January 3, 2018**

It is recommended that the Board of Education approve Dale Lennon as a special education coordinator at a rate of \$515.00 per day, not to exceed 30 days to be assigned by the Superintendent/Board of Education on an as needed basis.

Discussion: Mr. Lowery said our Special Education Supervisor will be going on maternity leave later in January and that Mr. Lennon would be used only on an as needed basis. Mr. Lowery explained that Mr. Lennon is an employee of the Trumbull County ESC and that the per diem rate for his services was established by the TCESC.

ROLL CALL: Mr. Brown-yes, Mrs. Garman-yes, Mr. Gifford-yes, Mr. Pegg- yes, and Mr. Rager-yes.

MOTION CARRIED.

## **EXECUTIVE SESSION**

At 6:31 p.m. it was moved by Mr. Brown and seconded by Mr. Gifford that the Board of Education enter executive session to discuss the employment of a public employee or official, and matters required to be kept confidential by federal law or rules or state statutes.

ROLL CALL: Mr. Brown-yes, Mrs. Garman-yes, Mr. Gifford-yes, Mr. Pegg- yes, and Mr. Rager-yes.

MOTION CARRIED.

At 8:32 p.m. the President called the meeting back to order.

## **ADJOURNMENT**

At 8:33 p.m. it was moved by Mr. Brown and seconded by Mr. Gifford to adjourn.

Unanimously in favor.

MOTION CARRIED.

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President

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Treasurer

# **RECORD OF PROCEEDINGS**

## **Minutes of Mathews Local Board of Education**

## **Regular Meeting**

**Held January 18, 2018**

The Mathews Local Board of Education met in a regular meeting on January 18, 2018 at 6:00 p.m. at the Mathews High School Cafeteria.

At 6:03 p.m. the President, Mr. Brown, called the meeting to order with all members present, gave the Pledge of Allegiance, which was followed by a moment of silence.

ROLL CALL: Mr. Brown-here, Mrs. Garman-here, Mr. Gifford-here, Mr. Pegg-here, and Mr. Rager-here.

### **EXECUTIVE SESSION**

At 6:03 p.m. it was moved by Mr. Brown and seconded by Mr. Gifford that the Board of Education enter executive session to discuss the appointment, employment and compensation of a public employee or official, and matters required to be kept confidential by federal law or rules or state statutes.

ROLL CALL: Mr. Brown-yes, Mrs. Garman-yes, Mr. Gifford-yes, Mr. Pegg- yes, and Mr. Rager-yes.

MOTION CARRIED.

At 7:03 p.m. the President called the meeting back to order.

### **APPROVAL OF MINUTES**

Moved by Mr. Pegg and seconded by Mr. Rager that the Board of Education approve the minutes of the regular meeting held December 20, 2017 and the Organizational Meeting held January 3, 2018.

DISCUSSION: None

ROLL CALL: Mr. Brown-yes, Mrs. Garman-yes, Mr. Gifford-yes, Mr. Pegg- yes, and Mr. Rager-yes.

MOTION CARRIED.

### **FINANCIAL REPORTS**

Check Register  
Financial Summary  
Bank Reconciliation

*No entries beyond this point.*

## **RECORD OF PROCEEDINGS**

**Minutes of Mathews Local Board of Education**

**Regular Meeting**

**Held January 18, 2018**

Moved by Mrs. Garman and seconded by Mr. Rager that the Board of Education approve the financial reports for the month of December 2017 and the short-term investments made by the Treasurer, which yielded \$3,938.42 in interest.

DISCUSSION: None

ROLL CALL: Mr. Brown-yes, Mrs. Garman-yes, Mr. Gifford-yes, Mr. Pegg- yes, and Mr. Rager-yes.

MOTION CARRIED.

**CORRESPONDENCE** – Mr. Lowery shared a letter from former Board Member Mrs. Terry Woodyard that thanked the Board for her desk clock. In her letter Mrs. Woodyard thanked the community for supporting her for the past 24 years serving on the Mathews Board of Education. She also extended a warm welcome and vote of confidence in the two newly elected members—Dr. Tom Gifford and Mr. Jim Pegg.

**RECOGNITION** – **Baker Spelling Bee Winner:** Nathaniel Minich (6<sup>th</sup> grade); **Runner Up:** Gage Davis (5<sup>th</sup> grade). Mr. Lowery mentioned that Nathaniel was a repeat champion and that he will be the District's representative at the Vindicator and Tribune Chronicle spelling bees.

**December Caring Mustangs:** Arayah Bradford and Kiley Romine (Kindergarten); Lexi Croyle, Hunter Ramsey, and Adalyn Jones (1<sup>st</sup> grade); Dameon Capan, Levi Hartz, and Londyn Deak (2<sup>nd</sup> grade).

**PRESENTATION**— None

**PUBLIC PARTICIPATION**— Carla Pacileo, MEA president, extended a welcome and congratulations on behalf of the MEA to Dr. Tom Gifford and Mr. Jim Pegg as new Board Members. She said she looks forward to the fresh perspective and innovative ideas they will bring to our District as we move forward. Mrs. Pacileo also congratulated Tarin Brown on being re-elected to another four year term. Tarin Brown, Board President, also welcomed the new Board Members and noted that outgoing member Mrs. Terry Woodyard had planned to be in attendance tonight, but was unable to make it.

### **COMMITTEE REPORTS**

**Maintenance/Transportation, Chuck Pulice** – Holko patched 3 holes on the roof at Currie. Thompson Mechanical repaired the furnace at the Field House. Duke's Sanitary pumped out septic at Baker and Currie, and also cleaned out a drain line at Currie. Bus #16 is back on the road after have its rear brakes replaced at 82 Auto Repair. Bus #15 wouldn't start at Grand Valley on Saurday night to take students home from a basketball game. Mr. Pulice had to run

*No entries beyond this point.*



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**Regular Meeting**

**Held January 18, 2018**

another bus to Grand Valley to get them home. Bus #15 was towed back to the bus garage on Sunday and it was determined that the Diesel Emission Fluid froze up causing the bus to not start.

**Cafeteria, Paula Nowery** – Wow a new year already!

I have brought back the original style menus for the rest of this school year to work out a few kinks I have found along the way.

The van has been so nice and drives great in the snow. I once again want to thank all involved with the purchase of it for the cafeteria.

### **Baker**

Baker served 47 breakfasts daily.

I have had some issues with my cooler in the kitchen this month. I am keeping my fingers crossed that the sensors, which were replaced, will keep the cooler running. Anthony DeGaten from Atom-Matic Refrigeration has been a huge help in keeping my refrigeration equipment running.

### **Currie**

Currie also served 47 breakfasts daily.

Currie had the elf on the shelf come back again this year, and the students really enjoyed having the elf show up each day!

### **MHS**

At the high school we are trying out some new breakfast items in an attempt to increase participation. We are finding that the students like the hot entrees and breakfast sandwiches best so far. I am still looking into beverages that can be sold at the high school, which can compete with Dunkin Donuts.

For lunch we are still trying out new sandwiches and lunch entrees, trying to find what the students like the best.

This month, the motor on the dishwasher at the high school had to be rebuilt. I am very thankful for Frank Sheller from Sheller's Service for helping me keep my aging equipment running!

**Elementary, Mike King** – **Academics:**

*No entries beyond this point.*

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**Regular Meeting**

**Held January 18, 2018**

- Baker Spelling Bee was held on January 11th. Michelle Sinkovich was our pronouncer and our judges were Yvonne Lipinsky and Linda Robinson. There were a total of 6 spellers from each grade level that participated in the Bee. Our Champion was 6<sup>th</sup> grader, Nathaniel Minich and the runner up was 5<sup>th</sup> grader Gage Davis. Nathaniel will go on to participate in the Vindicator Spelling Bee as well as the Trumbull County Spelling Bee.
- Baker Title I After School Intervention is set to begin on March 6th. It will run Tuesdays and Thursdays after school until testing begins at the beginning of April. Staffing and budget for the program will be submitted for board approval at the February board meeting.
- The end of the 2<sup>nd</sup> nine weeks is January 19th and report cards will be sent home with the students on January 26th.
- Kindergarten registration will be held at Currie Elementary February 5-9 from 10:00 a.m. to 2:00 p.m. There will be one evening registration on Thursday, February 8<sup>th</sup> from 4:00 to 9:00 p.m. There will be a 2<sup>nd</sup> week of Kindergarten Registration held the week of March 5th from 10:00 a.m. to 2:00 p.m.
- Kindergarten Transition Fair will take place at the Eastwood Mall on Saturday, February 3rd. I will be there with a display board and registration packets.
- Kindergarten screening will take place again this Spring, May 8-10. Planning has begun for this program. This screening will assist in kindergarten placement in the Fall and gives teachers background knowledge for planning over the Summer.

## **Extracurricular:**

- Parent-Teacher Conferences are February 8th from 3-9 p.m.. Conferences will be 20 minutes in length.
- Baker /Currie Spring Chocolate sale is set to start January 29th.

## **Staff:**

- Building Leadership Team meetings were held Wednesday, January 10th at Baker and Currie. During this meeting teachers evaluated data from the previous 2 months of assessments and discussed successful strategies that were implemented through their RTI (Response to Intervention).
- January 19th Professional Development day has been planned. Teachers will all report to the high school in the morning and will head back to their buildings for the afternoon.
- First set of observations have been completed for necessary Baker and Currie teachers. The second round is being scheduled.
- Julie Stewart officially took over January 3rd as the Baker secretary. Mrs. Stewart has adjusted well and the time she spent training in December with Mrs. Sheridan has provided for a seamless transition.

*No entries beyond this point.*

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- We have a shortage of substitutes in the district for classified positions. If anyone is aware of relatives, friends, neighbors etc. that may be interested, please have them apply (cafeteria, monitors, educational aides, library, secretary).

**MHS, Jim Stitt – Academics:**

- The winter band and choir concerts were held on Wednesday, Dec. 13<sup>th</sup>. The choir began at 6:00 p.m. followed by the band. The art department also held their annual art show and bake sale on the same night beginning at 5:00 p.m. This “Celebration of the Arts” was well attended.
- There will be no school on Monday, January 15<sup>th</sup> due to Martin Luther King Day.
- 3<sup>rd</sup> nine week period starts January 22<sup>nd</sup> and ends March 23<sup>rd</sup>.
- Sophomore students who have expressed an interest in attending TCTC next year will be going to Career Days at TCTC on January 30<sup>th</sup>. Students will depart MHS at 7:45 a.m. and return around 1:00 p.m.
- Thursday, February 8<sup>th</sup> will be a 1:00 p.m. dismissal for students. Parent/Teacher Conferences will be held at MHS from 2:30-8:30 p.m.
- There will be no school for students on Friday, February 16<sup>th</sup> and Monday, February 20<sup>th</sup> for Presidents’ Day.

**Extracurricular:**

- Basketball season continues with all groups competing from grades 7-12. Coach Weymer’s and Coach Pounds’ teams are off to good starts.
- The H.S. prep bowl team will be competing in a Quiz Bowl competition at Warren G. Harding on Saturday, January 20<sup>th</sup>. The competition begins at 9:00 a.m. Trumbull County ESC Prep Bowl Dates are February 10<sup>th</sup> for the High School and February 24<sup>th</sup> for the Jr. High at Lordstown High School.
- The American Red Cross blood drive will be held here at MHS on Friday, January 26<sup>th</sup>.

**Legislative Report, Rex Rager – no report**

**TCTC Report, Jamie Koehler** – TCTC will hold their annual Career Exploration Days for interested Sophomores on January 30<sup>th</sup>. On February 8<sup>th</sup> TCCTC will hold an open house from 6:00- 8:00 p.m. TCTC was recognized as an Apple Distinguished School for 2017-2019. Only three schools in the stat of Ohio earned the recognition. Apple Distinguished Schools are schools that have been recognized for innovation, leadership, and educational excellence that use technology to inspire creativity, collaboration, and critical thinking.

**FINANCIAL (Recommended by the Treasurer)**

**#7-2018**

*No entries beyond this point.*

**RECORD OF PROCEEDINGS**

**Minutes of Mathews Local Board of Education**

**Regular Meeting**

**Held January 18, 2018**

**A. AMOUNTS AND RATES**

It is recommended that the Board of Education adopt the following resolution:

WHEREAS, this Board of Education, in accordance with the provisions of law, has previously adopted the Alternative Tax Budget information for the next succeeding fiscal year commencing July 1, 2016, and for calendar year January 1, 2017; and

WHEREAS, the Budget Commission of Trumbull County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part there of is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, by the Board of Education of the Mathews Local School District, Trumbull County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, that there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

|                        |                                    |
|------------------------|------------------------------------|
| General Fund           | 5.90 mills inside (unvoted)        |
|                        | <u>43.55</u> mills outside (voted) |
|                        | 49.45 mills total                  |
| Permanent Improvement  | 2.00 mills                         |
| Emergency Levy Fund    | 4.45 mills                         |
| Total District Millage | 55.90 mills                        |

The estimated valuation for the district is \$154,511,010. Estimated Revenue from this valuation and millage is approximately \$4,102,217 for the General Fund, \$178,444 for the Permanent Improvement Fund, and \$687,574 for the Emergency Levy.

BE IT FURTHER RESOLVED, that the Clerk of this Board be and is hereby directed to certify a copy of this resolution to the County Auditor of said county.

**B. AMENDED FY2018 APPROPRIATIONS**

It is recommended that the Board of Education amend the FY2018 Permanent Appropriations in the Special Revenue Funds as follows:

| <u>Fund</u>         | <u>Current</u> | <u>Increase/Decrease</u> | <u>Total</u> |
|---------------------|----------------|--------------------------|--------------|
| 516 9018 Title VI-B | \$160,295.23   | + 500.00                 | \$160,795.23 |
| 572 9017 Title I    | \$ 73,177.09   | -28,145.85               | \$ 45,031.24 |

*No entries beyond this point.*

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| 572 9018 Title I         | \$190,726.51 | +38,264.50 | \$228,991.01 |
| 590 9018 Title II-A      | \$ 23,837.51 | - 129.64   | \$ 23,707.87 |
| 599 918R Title V-B Rural | \$ 13,077.07 | + 325.32   | \$ 13,402.39 |

And in the Agency Funds as follows:

| <u>Fund</u>              | <u>Current</u> | <u>Increase/Decrease</u> | <u>Total</u> |
|--------------------------|----------------|--------------------------|--------------|
| 200 9203 MHS Stu Council | \$ 6,000.00    | + 750.00                 | \$ 6,750.00  |
| 200 9208 Spanish Club    | \$ 450.00      | + 100.00                 | \$ 550.00    |
| 20026 MHS Art Club       | \$ 250.00      | + 750.00                 | \$ 1,000.00  |

### **C. FY2018 TRANSFERS**

It is recommended that the Board of Education approve the following transfers from the General Fund to the funds listed below:

| <u>Fund</u> |                      | <u>Amount</u> | <u>FYTD</u> |
|-------------|----------------------|---------------|-------------|
| 200 9200    | Supplemental Expense | \$28,000.00   | \$30,000.00 |
| 300 9301    | Athletics            | \$10,000.00   | \$85,000.00 |

### **D. ALTERNATIVE TAX BUDGET – JULY 1, 2018 – DECEMBER 31, 2019**

It is recommended that the Board of Education approve the Alternative Tax Budget for the time period beginning July 1, 2018, through December 31, 2019.

The County Auditor requests the budget span an eighteen-month period. The intent of the request is to enable the auditor and other members of the tax commission to establish tax rates on a calendar year schedule.

Moved by Mr. Gifford and seconded by Mr. Pegg that the Board of Education approve the above items.

DISCUSSION: none

ROLL CALL: Mr. Brown-yes, Mrs. Garman-yes, Mr. Gifford-yes, Mr. Pegg- yes, and Mr. Rager-yes.

MOTION CARRIED.

## **PERSONNEL (Recommended by the Superintendent)**

**#8-2018**

### **A. AMEND RESOLUTION 64-2017- ADMIN LEAVE SOUKENIK**

*No entries beyond this point.*

## **RECORD OF PROCEEDINGS**

**Minutes of Mathews Local Board of Education**

**Regular Meeting**

**Held January 18, 2018**

It is recommended that the Board of Education amend Resolution 64-2017, Item B to the following: approve the paid/unpaid leave for Jennifer Soukenik beginning January 22, 2018 to approximately April 24, 2018.

**B. CERTIFIED PAID/UNPAID LEAVE- JULIE RING**

It is recommended that the Board of Education approve the paid/unpaid leave for Julie Ring beginning May 3, 2018 through May 24, 2018.

**C. CLASSIFIED PAID/UNPAID LEAVE- LEE ANN SENA**

It is recommended that the Board of Education approve the paid/unpaid leave for Lee Ann Sena from January 3, 2018 to approximately January 15, 2018.

**D. CLASSIFIED SUBSTITUTE- BRENDA CARPENTER COLE**

It is recommended that the Board of Education approve Brenda Carpenter Cole as a cafeteria substitute pending BCII/FBI checks and proof of proper credentials.

Moved by Mr. Pegg and seconded by Mrs. Garman that the Board of Education approve the above items.

DISCUSSION: none

ROLL CALL: Mr. Brown-yes, Mrs. Garman-yes, Mr. Gifford-yes, Mr. Pegg- yes, and Mr. Rager-yes.

MOTION CARRIED.

**CONTRACTS/AGREEMENTS (Recommended by the Superintendent)**

**#9-2018**

**A. CCP AGREEMENT KENT STATE 2018-2019**

It is recommended that the Board of Education approve the College Credit Plus Master Agreement with Kent State University effective July 1, 2018 through June 30, 2019.

**B. WINTER DANCE DJ CONTRACT- JEREMY COLE**

It is recommended that the Board of Education approve the agreement with Jeremy Cole/DJ Service for the Winter dance on February 27, 2018 in the

*No entries beyond this point.*

# RECORD OF PROCEEDINGS

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**Regular Meeting**

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amount of \$300.00 and further authorize the issuance of the corresponding purchase order.

**C. 2018 PROM DJ/PHOTO BOOTH CONTRACT- JEREMY COLE**

It is recommended that the Board of Education approve the agreement with Jeremy Cole/DJ Service (also Photo Booth and lighting service that evening) for the High School Prom on April 27, 2018 in the amount of \$1,000.00 and further authorize the issuance of the corresponding purchase order.

**D. PURCHASE ORDERS**

It is recommended that the Board of Education approve the following purchase orders not to exceed:

| NEW<br>PO Number | Date    | Vendor                    | Description                     | Amount     |
|------------------|---------|---------------------------|---------------------------------|------------|
| 0033509          | 1/08/18 | SAM'S CLUB                | JR. HIGH REWARD PROGRAM ITEMS   | \$100.00   |
| 0033515          | 1/09/18 | TEAM EXPRESS DISTRIBUTING | HIGH SCHOOL BASEBALL EQUIPMENT  | \$3,594.90 |
| 0033517          | 1/09/18 | RENAISSANCE LEARNING      | BAKER MATH SCAN CARDS           | \$230.00   |
| 0033519          | 1/11/18 | MID STATES FUNDRAISING    | CURRIE SPRING FUNDRAISER        | \$3,500.00 |
| 0033520          | 1/11/18 | MID STATES FUNDRAISING    | BAKER SPRING FUNDRAISER         | \$3,500.00 |
| 0033522          | 1/11/18 | TCESC (FOR INS USE)       | TITLE II ALLOCATIONS FY 2017-18 | \$2,383.72 |

Moved by Mr. Pegg and seconded by Mr. Gifford that the Board of Education approve the above items.

DISCUSSION: none

ROLL CALL: Mr. Brown-yes, Mrs. Garman-yes, Mr. Gifford-yes, Mr. Pegg- yes, and Mr. Rager-yes.

MOTION CARRIED.

**OTHER RECOMMENDATIONS (Recommended by the Superintendent) #10-2018**

**A. 2<sup>nd</sup> RESOLUTION FOR PERMANENT IMPROVEMENT 2.0 MIL RENEWAL LEVY**

A resolution submitting to the electors of the school district the question of the renewal of an existing 2.0-mill tax levy for the purpose of renovating, improving, remodeling, constructing, adding to, furnishing and equipping

*No entries beyond this point.*

# RECORD OF PROCEEDINGS

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school facilities and improving sites, pursuant to Section 5705.21 of the Revised Code.

WHEREAS, on December 20, 2017, this Board adopted Resolution No. 67-2017 pursuant to Section 5705.03 of the Revised Code declaring it necessary to renew an existing 2.0-mill tax levy for the purpose of renovating, improving, remodeling, constructing, adding to, furnishing and equipping school facilities and improving sites, for five years, and requesting the Trumbull County Auditor to certify the total current tax valuation of the School District and the dollar amount of revenue that would be generated by that 2.0-mill renewal levy; and

WHEREAS, on December 22, 2017, the Trumbull County Auditor certified that the total current tax valuation of the School District is \$154,511,010 and the dollar amount of revenue that would be generated by that 2.0-mill renewal levy would be \$178,444 annually during the life of the levy, assuming that the total current tax valuation remains the same throughout the life of the levy;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Mathews Local School District, County of Trumbull, Ohio, two-thirds ( $\frac{2}{3}$ ) of all members elected thereto concurring, that:

Section 1. Declaration of Necessity of Tax Levy. This Board hereby finds, determines and declares that the amount of taxes which may be raised by this Board within the ten-mill limitation by levies on the current tax list and duplicate will be insufficient to provide an adequate amount for the necessary requirements of the School District, and that it is necessary to renew, for five years, an existing 2.0-mill ad valorem property tax outside of the ten-mill limitation for the purpose of renovating, improving, remodeling, constructing, adding to, furnishing and equipping school facilities and improving sites.

Section 2. Submission of Question of Tax Levy to the Electors. The question of the renewal of an existing 2.0-mill ad valorem property tax outside of the ten-mill limitation, for five years, for the purpose of renovating, improving, remodeling, constructing, adding to, furnishing and equipping school facilities and improving sites, beginning with the tax list and duplicate for the year 2018, the proceeds of which renewal levy first would be available to the School District in calendar year 2019, shall be submitted under the provisions of Section 5705.21 of the Revised Code to the electors of the School District at an election to be held therein on May 8, 2018, as authorized by law. That election shall be held at the regular places of voting in the School District as established by the Trumbull County Board of Elections, or otherwise, within the times provided by law and shall be conducted, canvassed and certified in the manner provided by law.

Section 3. Notice of Election. The Treasurer of this Board be and is hereby authorized and directed to give or cause to be given notice of that election as provided by law.

*No entries beyond this point.*



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Section 4. Delivery of Materials to County Auditor and Board of Elections. The Treasurer be and is hereby directed to deliver or cause to be delivered (i) a certified copy of Resolution No. 67-2017 referred to in the first preamble to this Resolution, (ii) the certificate of the Trumbull County Auditor referred to in the second preamble to this Resolution and (iii) a certified copy of this Resolution, to both the Trumbull County Auditor and the Trumbull County Board of Elections before the close of business on Wednesday, February 7, 2018.

Section 5. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public in compliance with the law.

Section 6. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 7. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

## **B. DISTRICT CALENDAR 2018-2019 SCHOOL YEAR**

It is recommended that the Board of Education adopt the Mathews Local School District calendar for the 2018-2019 school year.

Moved by Mrs. Garman and seconded by Mr. Rager that the Board of Education approve the above items.

DISCUSSION: none

ROLL CALL: Mr. Brown-yes, Mrs. Garman-yes, Mr. Gifford-yes, Mr. Pegg- yes, and Mr. Rager-yes.

MOTION CARRIED.

## **OTHER BUSINESS**

The next regular board meeting will be held on Wednesday, February 21, 2018 at 6:00 p.m. in the Mathews High School Cafeteria. As a reminder, the executive session will begin at 6:00 p.m. with the public portion of the meeting to be held immediately after.

## **ADJOURNMENT**

At 7:30 p.m. it was moved by Mr. Brown and seconded by Mr. Gifford to adjourn.

*No entries beyond this point.*

**RECORD OF PROCEEDINGS**

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Unanimously in favor.

MOTION CARRIED.

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President

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Treasurer

*No entries beyond this point.*