

RECORD OF PROCEEDINGS

Minutes of Mathews Local Board of Education

Regular Meeting

Held February 15, 2017

The Mathews Local Board of Education met in a regular meeting on February 15, 2017, 6:00 p.m. at the Mathews High School Cafeteria.

At 6:02 p.m. the Vice President, Mr. Koehler, called the meeting to order with a quorum present, gave the Pledge of Allegiance, which was followed by a moment of silence.

ROLL CALL: Mr. Brown-not present, Mrs. Garman-here, Mr. Koehler-here, Mr. Rager-here, and Mrs. Woodyard-here.

EXECUTIVE SESSION

At 6:03 p.m. it was moved by Mr. Koehler and seconded by Mrs. Woodyard that the Board of Education enter executive session to discuss the appointment, employment, and compensation of a public employee or official, and matters required to be kept confidential by federal law or rules or state statutes.

ROLL CALL: Mrs. Garman-yes, Mr. Koehler-yes, Mr. Rager-yes, and Mrs. Woodyard-yes.

MOTION CARRIED.

At 7:04 p.m., the Vice President called the meeting back to order.

APPROVAL OF MINUTES

Moved by Mrs. Woodyard and seconded by Mrs. Garman that the Board of Education approve the minutes of the regular meeting held January 18, 2017 and the minutes of the special meeting held January 24, 2017.

DISCUSSION: None

ROLL CALL: Mrs. Garman-yes, Mr. Koehler-yes, Mr. Rager-yes, and Mrs. Woodyard-yes.

MOTION CARRIED.

FINANCIAL REPORTS

Check Register
Financial Summary
Bank Reconciliation

Moved by Mrs. Garman and seconded by Mrs. Woodyard that the Board of Education approve the financial reports for the month of January 2017 and the short-term investments made by the Treasurer, which yielded \$5,435.16 in interest.

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DISCUSSION: None

ROLL CALL: Mrs. Garman-yes, Mr. Koehler-yes, Mr. Rager-yes, and Mrs. Woodyard-yes.

MOTION CARRIED.

CORRESPONDENCE – Mr. Lowery shared a letter from, Rev. Chris Gilger, of the Warren Family Mission. The letter thanked the Mathews National Honor Society and Junior High Student Council for their donation of clothes and hygiene products to benefit the less fortunate in Trumbull County. Mrs. Kenreigh and Mrs. Rouzzo are the staff members in charge of those student organizations.

RECOGNITION – Spelling Bee Winner: Nathaniel Minich; Runner-up: Michael Young

High School Prep Bowl Team: Entered competition in the first annual TCTC Trumbull County Prep Bowl on Saturday, January 21st. The team finished Runner up in the Gold Bracket. Our team also competed in the Trumbull County High School Prep Bowl. They advanced to the Championship round and lost to Hubbard. Congrats to our team on their pair of runner- up finishes. The team is coached by Mike Miller. Members of the team are: Brendan McEvoy (Captain), Kira Bowman, McKenzie O'Brien, Evan Bisel, Seth Arkwright, Isaiah Harley, James Koehler, Braelynn Lewis, and Alex O'Brien.

Baker Scholastic Book Fair: Total Sales: \$6,316.50; Profit: \$1,579.13. Mr. Lowery commented that it was another good year for the Book Fair that is ran by Baker Library Secretary Lee Ann Sena.

PRESENTATION— none

PUBLIC PARTICIPATION—Janice Thomas asked why the millage rate increased this time for the bond issue? Mr. Lowery said that part of the calculation that determines the millage rate is an estimate of the interest rate at which the bonds would be sold to investors. The estimated interest rate is higher this time than last time in part because of the federal prime interest rate increase in December. Mr. Lowery explained that the district does not come up with the estimated interest rate.

Janice Thomas asked who would be responsible for Cadwallader-Sonk Rd. if the new building were to be completed on the Prestwick site? Mrs. Thomas wanted to know if any discussions with Fowler Township had occurred about who would be responsible for the costs of Cadwallader-Sonk Rd. once the school was built there. Mr. Lowery said that there had not been any talks with Fowler Township about that, and that Fowler Township is responsible for maintaining their township roads just as any other township is. Mr. Lowery asked Mrs. Thomas if she thought the school district should be responsible for the cost of Cadwallader-Sonk Rd. Mrs. Thomas asked if the school would be at least partially responsible for that

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cost. Mr. Lowery said that the school district would not be responsible for the cost of Cadwallader-Sonk Rd. should a building be built there.

Mark Bockelman addressed the board about a concussion that his daughter, a member of the Mathews Girls basketball team, suffered the 2nd week of December. He said it took his daughter seven weeks to be able to return to playing after the concussion. He said he knew literally nothing about concussions prior to this incident and wanted to share what he learned. He provided information to the Board about IMPACT tests that are now done for concussions. These tests establish a baseline number for an athlete to which future IMPACT tests can be compared. Some schools are administering the test to their student athletes already. Mr. Bockelman provided information about a vendor where you can purchase a subscription that allows you to record baseline IMPACT tests via computer. He strongly urged the Board to consider implementing IMPACT tests for student athletes. Vickie Amerine said she recently attended a professional development session where information concerning IMPACT tests were discussed. She said she would forward that information to Mr. Lowery.

Todd Williams addressed the Board concerning his son, Jake Williams, who was recently suspended for cheating. Jake Williams then apologized to the Board for cheating and promised he had learned from this mistake and would never do it again. Mr. Lowery thanked Jake for having the guts to address the Board concerning his suspension.

COMMITTEE REPORTS

Maintenance/Transportation, Chuck Pulice – Transportation: Bus #7 had rear brakes replaced by Bowser's. Preventative maintenance performed on all buses and minor write ups repaired on all buses. Mr. Lowery said it was a relief to be able to hire a bus driver at tonight's meeting after more than two months searching for someone. Mr. Lowery mentioned how difficult it is for all school districts in the area to hire bus drivers. Maintenance: Plowed and salted at all five facilities. Replaced water fountain at MHS. Repaired top of tables in art room at MHS. Repaired outside light at Board of Education office. In the absence of a bus driver, utility worker, Dan Dean, has drove Bus #7 p.m. route daily. Fire extinguisher in the kitchen was tested by Warren Fire Equipment. Well pump at BOE was replaced by Winfield Mechanical.

Cafeteria, Paula Nowery – On behalf of Mrs. Nowery, Mr. Lowery thanked Stephanie Marin, Charles Pulice, her kitchen staff at each of the buildings, and substitute Bambi Carlson for all the work they did while she was on leave during January. National Breakfast week will be held March 6-10. Each year we celebrate National Breakfast Week by providing a small treat--a pencil, a sticker, etc. to all students that eat breakfast during the week.

Elementary, Mike King – Report cards were sent home with the students on January 20th. Baker Title I After School Intervention Program is set to begin on Tuesday, February 21. The program will run Tuesdays and Thursdays until AIR testing being in April. Currie will conduct a Kindergarten screening at the end of April. The screening will assist in their

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instruction for the following year. Baker and Currie Social Studies textbook committees continue to meet to discuss possible programs for purchase. Kindergarten registration was held at Currie during the week of February 6th. There is a second week starting March 6th. Dates and times have been submitted to the newspapers. The PTO Talent Show/Dessert Auction is scheduled for March 10th at the High School. The talent show will begin at 6:30 p.m. Baker and Currie yearbooks are now on sale. The Baker Scholastic Book Fair was held the week of January 30th. Family Night was held February 1 and was once again well attended. Special thanks to the following families who assisted Mrs. Sena with this year's Book Fair: Cindy Viets, Vicky Patrick, Destiny Patrick, and Laura Leonard. Baker and Currie Spring Chocolate Sale will run February 14-28.

MHS, Jim Stitt – The American Red Cross blood drive was held on Jan. 27, 2017. It was a successful drive collecting blood during a time of blood emergency. Once again enough donations were collected to qualify for scholarship money for a local senior from the Red Cross. Parent/Teacher conferences were held on Feb. 9, 2017. Teachers met with parents during the hours from 2:30 p.m. to 8:30 p.m. The Mathews chapter of the National Honor Society will be conducting its annual tap-in assembly on Tuesday, March 14th at 2:00 p.m. followed by the induction ceremony and swearing in on the same night at 7:00 p.m. in the gymnasium. The ACT test will be given to all Juniors March 21 at MHS gymnasium. This is the first year that they have offered the test during a school day. The third nine weeks will end on Friday, March 17, 2017. No School for students as our Staff members will participate in Professional Development. JJC will present "Making Good Choices" March 6th to Junior High Students and March 10th to High School students. Senior night for the girls' basketball team is on February 13, 2017 vs. Badger and this game will also determine the NAC Championship. The Lady Mustang basketball team plays their first OHSAA tournament on February 22 at home vs. Lowellville. Senior night for the boys' basketball team is February 18, 2017 vs. Heartland Christian. The boys' basketball team will begin tournament play the week of February 24th. The time and place of that game will be determined on Sunday, February 12, 2017. Should we play a Home game, because OHSAA regulations, local passes, senior citizen discounts, and league passes cannot be recognized at the gate. On March 17, 2017 the high school student council will sponsor a Masquerade Dance at Tiffany's in Brookfield. The dancing and dining will last from 7:00-10:00 p.m.

Legislative Report, Rex Rager – nothing to report

TCTC Report, Jamie Koehler – nothing to report

Mrs. Garman spoke about a school board officer training held by OSBA in Rootstown that some of the members attended. The members that attended said the content from the training-- procedural, policy setting, and legal recommendations were very helpful.

PERSONNEL (Recommended by the Superintendent)

#13-2017

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A. CLASSIFIED BUS DRIVER- MICHELLE KISKADDEN

It is recommended that the Board of Education employ Michelle Kiskadden as a bus driver, Step 0 of the salary schedule, \$15.06 per hour, 5 hours per day, 192 days per year under a one-year contract pending proof of proper credentials effective February 16, 2017 at a salary of \$5,120.40 for the remainder of the 2016-2017 school year.

B. ADDITIONAL HOURS BOOK FAIR- LEE ANN SENA

It is recommended that the Board of Education approve Lee Ann Sena to work 3 additional hours on February 2, 2017 for Family Night of the Book Fair.

C. CLASSIFIED UNPAID LEAVE- HEATHER EAGLE

It is recommended that the Board of Education approve the unpaid leave for Heather Eagle for the following 3 days: February 1, February 6, and February 7, 2017.

D. LONG TERM SUBSTITUTE- MELISSA DAVIES

It is recommended that the Board of Education approve Melissa Davies as a long term substitute effective February 6, 2017.

E. YSU STUDENT TEACHING/MENTORING STIPENDS

It is recommended that the Board of Education approve the following teachers to be paid \$96.00 each for the Youngstown State University student teacher mentoring.

Laurie Jones
Jeff Penney

F. CLASSIFIED SUBSTITUTE BUS DRIVER- STEVEN MEANS

It is recommended that the Board of Education approve Steven Means as a substitute bus driver to be called by the supervisor pending proof of proper credentials.

G. NON-LICENSED SUPPLEMENTAL POSITION 2016-2017

WHEREAS, the Mathews Board of Education has posted the following positions as being available to employees of the District who hold educator licenses, and no such

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employee meeting all of the Board's qualifications has applied for, been offered, and accepted such positions, and

WHEREAS, the Board of Education then advertised these positions as being available to licensed individuals not employed by the District, and no such person meeting all of the Board's qualifications has applied, been offered and accepted such positions,

BE IT THEREFORE RESOLVED that the following non-licensed individuals be employed for the 2016-2017 school year pending proof of proper credentials, FBI and BCI checks, a signed job description, and the existence of a team.

Chris Vesey.....Assistant Track Coach \$1,980.00

Moved by Mrs. Woodyard and seconded by Mr. Rager that the Board of Education approve the above items.

DISCUSSION: none

ROLL CALL: Mrs. Garman-yes, Mr. Koehler- yes, Mr. Rager-yes, and Mrs. Woodyard-yes.

MOTION CARRIED.

CONTRACTS/AGREEMENTS (Recommended by the Superintendent)

#14-2017

A. DJ SERVICE AGREEMENT- RICK KOMRAY

It is recommended that the Board of Education approve the agreement with Rick Komray/DJ Service for the dance on March 17, 2017 in the amount of \$350.00 and further authorize the issuance of the corresponding purchase order.

B. CCP AGREEMENT- KENT STATE UNIVERSITY 2017-2018

It is recommended that the Board of Education approve the College Credit Plus Master Agreement with Kent State University effective July 1, 2017 through June 30, 2018.

C. ENGAGEMENT LETTER/UNDERWRITING AGREEMENT - ROSS SINCLAIRE

It is recommended that the Board of Education approve the Engagement Letter and Underwriting Agreement with Ross, Sinclair, and Associates, LLC to serve as underwriter for School Improvement Bonds.

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D. PURCHASE ORDERS

It is recommended that the Board of Education approve the following purchase orders not to exceed:

NEW

PO Number	Date	Vendor	Description	Amount
0032609	1/23/17	THOMPSON MECHANICAL INC.	BAKER HEAT EXCHANGER	3,183.00
0032589	1/23/17	SCHOLASTIC FAIR	BOOK PURCHASES	4,500.00
0032617	1/31/17	MID STATES FUNDRAISING	BAKER SPRING FUNDRAISER	3,500.00
0032618	1/31/17	MID STATES FUNDRAISING	CURRIE SPRING FUNDRAISER	3,500.00
0032622	1/31/17	OHIO FLOOR COMPANY	MHS GYM FLOOR MAINTENANCE	2,700.00

Moved by Mrs. Garman and seconded by Mr. Rager that the Board of Education approve the above items.

DISCUSSION: none

ROLL CALL: Mrs. Garman-yes, Mr. Koehler- yes, Mr. Rager-yes, and Mrs. Woodyard-yes.

MOTION CARRIED.

OTHER RECOMMENDATIONS (Recommended by the Superintendent) #15-2017

A. STUDENT ACTIVITY BUDGET – JR. HIGH STUDENT COUNCIL

It is recommended that the Board of Education approve the following amended student activity budget for the 2016-2017 school year:

	Current Est. <u>Balance- 6/30/17</u>	Amended <u>Receipts</u>	Amended <u>Expenses</u>	New Est. <u>Balance 6/30/17</u>
Jr. High Student Council	\$2,929.00	\$300.00	\$742.49	\$2,486.51

B. ATHLETIC BUDGETS 2016-2017

It is recommended that the Board of Education approve the following athletic budgets for the 2016-2017 school year:

Grade 7- 8 Track	\$5,258.76
Grade 9-12 Track	\$11,819.62

C. MHS- STUDENT REGISTRATION GUIDE 2017-2018

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It is recommended that the Board of Education approve the Mathews High School Registration Guide for the 2017-2018 school year.

D. MATHEWS LOCAL SCHOOLS DISTRICT CALENDAR 2017-2018

It is recommended that the Board of Education adopt the Mathews Local School District calendar for the 2017-2018 school year.

Moved by Mrs. Woodyard and seconded by Mr. Rager that the Board of Education approve the above items.

DISCUSSION: Mr. Lowery mentioned that the first Teacher In Service day would be August 16, classes begin August 21, graduation is May 17, and the last day for students is May 23.

ROLL CALL: Mrs. Garman-yes, Mr. Koehler- yes, Mr. Rager-yes, and Mrs. Woodyard-yes.

MOTION CARRIED.

OTHER BUSINESS

The next regular board meeting will be held March 15, 2017 at 6:00 p.m. in the Mathews High School Cafeteria. As a reminder the executive session will begin at 6:00 p.m. with the public portion of the meeting to be held immediately after.

ADJOURNMENT

At 7:38 p.m. it was moved by Mr. Koehler and seconded by Mrs. Garman to adjourn.

Unanimously in favor.

MOTION CARRIED.

President

Treasurer