

RECORD OF PROCEEDINGS

Minutes of Mathews Local Board of Education

Regular Meeting

Held August 16, 2017

The Mathews Local Board of Education met in a regular meeting on August 16, 2017 at 6:30 p.m. in the Baker Elementary multi-purpose room.

At 6:30 p.m. the President, Mr. Brown, called the meeting to order with all members present, gave the Pledge of Allegiance, which was followed by a moment of silence. The Board remembered Kathy Mizicko, a former community member who was active in the Fowler/Vienna communities, and also involved with Music Boosters, Athletic Boosters, and the PTO. The Board also remembered Andrew Cverko, who served in many capacities while employed at Mathews. Mr. Cverko was a teacher of Music and Chorus, building Principal, Superintendent, and Board Member during his career.

ROLL CALL: Mr. Brown-here, Mrs. Garman-here, Mr. Koehler-here, Mr. Rager-here, and Mrs. Woodyard-here.

EXECUTIVE SESSION

At 6:31 p.m. it was moved by Mr. Brown and seconded by Mrs. Woodyard that the Board of Education enter executive session to discuss the appointment, employment, and compensation of a public employee or official, and matters required to be kept confidential by federal law or rules or state statutes.

ROLL CALL: Mr. Brown- yes, Mrs. Garman-yes, Mr. Koehler-yes, Mr. Rager-yes, and Mrs. Woodyard-yes.

MOTION CARRIED.

At 7:33 p.m. the President called the meeting back to order.

APPROVAL OF MINUTES

Moved by Mr. Koehler and seconded by Mr. Rager that the Board of Education approve the minutes of the regular meeting held July 19, 2017.

DISCUSSION: None

ROLL CALL: Mr. Brown- yes, Mrs. Garman-yes, Mr. Koehler-yes, Mr. Rager-yes, and Mrs. Woodyard-yes.

MOTION CARRIED.

FINANCIAL REPORTS

Check Register

No entries beyond this point.

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Financial Summary
Bank Reconciliation

Moved by Mrs. Woodyard and seconded by Mr. Koehler that the Board of Education approve the financial reports for the month of July 2017 and the short-term investments made by the Treasurer, which yielded \$6,506.38 in interest.

DISCUSSION: None

ROLL CALL: Mr. Brown- yes, Mrs. Garman-yes, Mr. Koehler-yes, Mr. Rager-yes, and Mrs. Woodyard-yes.

MOTION CARRIED.

CORRESPONDENCE – none

RECOGNITION – Mr. Lowery recognized Janice Lucas (5th grade Math teacher) and Leslie Konerth (6th grade Math teacher) for placing 1st out of 18 schools in Trumbull County on State Testing during last school year. Mrs. Woodyard made special mention of former Mathews employee, Andrew Cverko, who passed away in July 2017. Mr. Cverko served the district in numerous capacities during his career. His impact on the school system will never be forgotten.

PRESENTATION— none

PUBLIC PARTICIPATION—Janice Thomas asked why there were no trespassing signs at the Board of Education office and would they be taken down? Mr. Lowery said the signs will not be taken down. We've had numerous folks ask us about hunting and fishing on the property and we have told them all, "no." If we allow one person access to hunt or fish we have to allow everyone, and that raises insurance issues and risks. Mrs. Thomas asked why not change the signs to 'No Hunting' signs? Mr. Lowery said he believed the signs mentioned no hunting on them already, but would look into that.

COMMITTEE REPORTS

Maintenance/Transportation, Chuck Pulice – Of the nine buses that underwent OSHP inspection only one—bus #23 has still not been approved. That repair will be made in the near future. The Ford tractor had an ignition problem that has been repaired. The unused well at Currie has been capped as requested be done by the Ohio EPA. The appropriate paperwork has been filed regarding the capping of the well. A new sidewalk has been installed at Baker Elementary. The prior sidewalk was uneven and was a tripping hazard.

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Cafeteria, Paula Nowery – Menus for the upcoming school year have been posted on the website. The Food Service Department has two new employees—Jodi Omerzo and Amanda White. We welcome them aboard and look forward to a great year!

Elementary, Mike King – no report

MHS, Jim Stitt – no report

Legislative Report, Rex Rager – no report

TCTC Report, Jamie Koehler – Tonight and tomorrow night are orientation evenings at TCTC. Classes begin August 21st for Juniors and August 22nd for all other students.

FINANCIAL (Recommended by the Treasurer)

#43-2017

A. REINVESTMENT BROKERED C/Ds- ROSS SINCLAIRE

It is recommended that the Board of Education approve the reinvestment of the following brokered CD held with Ross Sinclair & Associates:

1. \$202,000.00 CD that matured on 7/25/17

The CD listed above will be reinvested into a new 12 month brokered CD at the best rate available, which currently is 1.50% for a 12 month term, but subject to change when settled.

B. GENERAL FUND ADVANCE FY2018

It is recommended that the Board of Education approve an advance from the General Fund to the fund listed:

<u>Fund</u>	<u>Amount</u>
006 Cafeteria	\$30,000.00

C. GENERAL FUND TRANSFER FY2018

It is recommended that the Board of Education authorize the following transfers from the General Fund to the fund listed:

<u>Fund</u>	<u>Current</u>
300 Athletics	\$30,000.00

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DISCUSSION: none

ROLL CALL: Mr. Brown- yes, Mrs. Garman-yes, Mr. Koehler- yes, Mr. Rager-yes, and Mrs. Woodyard-yes.

MOTION CARRIED.

PERSONNEL (Recommended by the Superintendent)

#44-2017

A. SUPPLEMENTAL RESIGNATION- VICTORIA DERIGGI

It is recommended that the Board of Education accept the resignation of Victoria DeRiggi effective July 25, 2017.

B. COLUMN MOVEMENT- JAMES PARRY

It is recommended that the Board of Education grant the movement of James Parry, teacher, to Masters + 30 Step 21 at a salary of \$65,743.00 effective for the 2017-2018 school year.

C. COLUMN MOVEMENT- LISA ALBANI

It is recommended that the Board of Education grant the movement of Lisa Albani, teacher, to Bachelors + 18 Step 8 at a salary of \$42,802.00 effective for the 2017-2018 school year.

D. COLUMN MOVEMENT- GEORGE GARRETT

It is recommended that the Board of Education grant the movement of George Garrett, teacher, to Masters + 30 Step 14 at a salary of \$63,434.00 effective for the 2017-2018 school year.

E. COLUMN MOVEMENT- JESSICA MCINTYRE

It is recommended that the Board of Education grant the movement of Jessica McIntyre, teacher, to Masters Step 5 at a salary of \$40,493.00 effective for the 2017-2018 school year.

F. CLASSIFIED 1 YEAR LIMITED CONTRACT- MELISSA DAVIES

It is recommended that the Board of Education employ Melissa Davies as the Educational Aide at Currie Elementary at Step 0 of the salary schedule, 3.75

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hours per day, 192 days per year at \$10.06 per hour under a one year limited contract for the 2017-2018 school year pending proof of proper credentials.

G. CERTIFIED ADDITIONAL ½ DAYS- GRACE JERASA

It is recommended that the Board of Education approve the following teacher to work an additional ½ day on the teacher in service held August 18 and the professional development days scheduled on September 12, October 27, January 19, March 23.

Grace Jerasa

H. MORNING BUS DUTY- CERTIFIED STAFF

It is recommended that the Board of Education approve the following teachers for morning bus duty at Mathews High School at \$15.00 per hour from 7:00-7:30 a.m. effective August 21, 2017.

Doug Berkhouse
Julie Berkhouse
Claire Ferrando

George Garrett
Michael Palumbo
Jared Terlecky

I. CLASSIFIED ADDITIONAL HOURS- LEE ANN SENA

It is recommended that the Board of Education approve Lee Ann Sena to work 6 hours on August 17, 2017 to create student accounts.

J. CLASSIFIED 1 YEAR LIMITED CONTRACT- SHERRI ALBRECHT

It is recommended that the Board of Education employ Sherri Albrecht as the TCTC bus driver, at Step 0 of the salary schedule, 3 hours per day, 192 days per year under a one-year contract at \$15.36 an hour effective for the 2017-18 school year.

K. CLASSIFIED ADDITIONAL HOURS- SHERRI ALBRECHT

It is recommended that the Board of Education approve Sherri Albrecht to work an additional ½ hour 4 days a week for a total amount of 66 hours at \$15.36 an hour to transport TCTC students to St. Joes to be reimbursed by TCTC.

L. CLASSIFIED ADDITIONAL HOURS- LORI WOJCIKI

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It is recommended that the Board of Education approve Lori Wojciki to work 4 hours on August 15, 2017 to help prepare for the district in-service.

M. CLASSIFIED ADDITIONAL HOURS- ERICA CORSON

It is recommended that the Board of Education approve Erica Corson to work 3.5 hours on August 15, 2017 to transport Ron Hillier to take his bus driver test.

N. CERTIFIED SUBSTITUTE – GABRIELE CALIOR

It is recommended that the Board of Education approve Gabriele Calior as a substitute teacher for the 2017-2018 school year pending proof of proper credentials.

O. CLASSIFIED SUBSTITUTE BUS DRIVER – GLEN ARMSTRONG

It is recommended that the Board of Education approve Glen Armstrong as a substitute bus driver for the 2017-2018 school year pending proof of proper credentials.

P. CLASSIFIED SUBSTITUTE BUS DRIVER – RON HILLIER

It is recommended that the Board of Education approve Ron Hillier as a substitute bus driver for the 2017-2018 school year pending proof of proper credentials.

Q. ADDITIONAL SUMMER WORK HOURS

It is recommended that the Board of Education approve an additional 9 hours for the summer workers exceeding the originally approved 2,100 hours.

R. TCESC SUBSTITUE TEACHER LIST 2017-2018 SCHOOL YEAR

It is recommended that the Board of Education approve the Trumbull County Educational Service Center Substitute Teacher List for elementary, secondary and special education instructors for the 2017-2018 school year. Substitutes to be called as needed by the building administrator or designee.

S. CLASSIFIED SUBSTITUTES REHIRE 2017-2018 SCHOOL YEAR

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It is recommended that the Board of Education rehire, for the 2017-2018 school year, the classified personnel approved by the Board and having worked in a substitute capacity during the 2016-2017 school year.

Substitutes are to be called as needed by the supervisor or designee at a rate of \$8.15 per hour bus drivers will make \$14.25 per hour.

T. CERTIFICATED SUPPLEMENTALS 2017-2018 SCHOOL YEAR

It is recommended that the Board of Education employ the following in the supplemental positions listed for the 2017-2018 school year pending a signed job description and the existence of a team/school program:

Hailey Baker.....High School Band Director \$4,618.95
Hailey Baker.....7th & 8th Band Director \$1,539.65
Hailey Baker.....Pep Band \$400.00

U. NON-LICENSED SUPPLEMENTALS 2017-2018 SCHOOL YEAR

WHEREAS, the Board of Education has posted the following positions as being available to employees of the District who hold educator licenses, and no such employee meeting all of the Board’s qualifications has applied for, been offered, and accepted such positions, and

WHEREAS, the Board of Education then advertised these positions as being available to licensed individuals not employed by the District, and no such person meeting all of the Board’s qualifications has applied, been offered, and accepted such positions,

BE IT THEREFORE RESOLVED that the following non-licensed individuals be employed for the 2017-2018 school year pending proof of proper credentials, FBI, and BCII check, signed job description, and the existence of a team.

Daniel Peterson.....Low Brass Instructor \$250.00
Mikayla Scott.....Choreographer \$250.00
Jewella Marie Wyne.....Wood Wind Instructor \$250.00
Danielle Jennings.....Majorette Advisor \$983.00
Hannah Rozgonyi.....Varsity Cheerleader Advisor \$1,965.00
Carole O’Dell.....7th & 8th grade Volleyball Coach \$1,753.00

V. VOLUNTEER ASSISTANT 2017-2018 SCHOOL YEAR

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It is recommended that the Board of Education approve the following individual as volunteer assistant effective for the 2017-2018 school year pending proof of proper credentials, FBI, and BCII check and the existence of a team.

Malik Mostella.....Varsity Football Volunteer

Moved by Mr. Koehler and seconded by Mrs. Woodyard that the Board of Education approve the above items.

DISCUSSION: none

ROLL CALL: Mr. Brown- yes, Mrs. Garman-yes, Mr. Koehler- yes, Mr. Rager-yes, and Mrs. Woodyard-yes.

MOTION CARRIED.

CONTRACTS/AGREEMENTS (Recommended by the Superintendent) #45-2017

A. BOILER WATER TREATMENT QUOTE- CERTIFIED LABORATORIES

It is recommended that the Board of Education approve the Boiler Water Treatment quote from Certified Laboratories for the period beginning July 1, 2017 and ending June 30, 2018 and approve the corresponding purchase order.

B. MEMORANDUM OF UNDERSTANDING- OAPSE LOCAL #611

It is recommended that the Board of Education approve the Memorandum of Understanding with OAPSE Local #611 concerning compensation and related benefits for higher classification pay.

C. PURCHASE ORDERS

PO Number	Date	Vendor	Description	Amount
0033164	7/27/17	YOUNGSTOWN LETTER SHOP	NEWSLETTER	2,652.39
0033170	7/31/17	BOCKELMANS LANDSCAPING INC.	LANDSCAPING ALONG SIDEWALKS	165.00
0033172	8/1/17	AUDITOR OF STATE	FY17 AUDIT	20,623.00
0033173	8/1/17	AUDITOR OF STATE	GAAP CONVERSION	4,000.00
0033179	8/11/17	STAPLES CONTRACT	OFFICE FURNITURE CURRIE BOOKCASES	180.57
Amended PO				
Number				
0033106	7/1/17	TCESC	EXTENDED SCHOOL YEAR	14,932.66

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Moved by Mrs. Garman and seconded by Mr. Koehler that the Board of Education approve the above items.

DISCUSSION: Mr. Lowery explained the MOU with OAPSE has clarified language in the contract regarding higher classification pay. The grievance process settled this out and we agreed to the MOU approved tonight.

ROLL CALL: Mr. Brown-yes, Mrs. Garman-yes, Mr. Koehler- yes, Mr. Rager-yes, and Mrs. Woodyard-yes.

MOTION CARRIED.

POLICY RECOMMENDATIONS (Recommended by the Superintendent) #46-2017

A. NEW POLICY- ADOPTION

It is recommended that the Board of Education adopt revisions to the following policy:

#5535 Drug Testing of Students Participating in Non-Academic Activities

Moved by Mrs. Woodyard and seconded by Mr. Koehler that the Board of Education approve the above items.

DISCUSSION: none

ROLL CALL: Mr. Brown-yes, Mrs. Garman-yes, Mr. Koehler- yes, Mr. Rager-yes, and Mrs. Woodyard-yes.

MOTION CARRIED.

OTHER RECOMMENDATIONS (Recommended by the Superintendent) #47-2017

A. CAFETERIA PRICES 2017-2018 SCHOOL YEAR

It is recommended that the Board of Education approve the 2017-2018 Breakfast K-12, \$1.25. Type A lunch prices for students as follows: K-2, \$2.25; 3-6, \$2.50; 7-12, \$2.75; milk \$.50; and adults \$3.25 plus beverage.

B. OSBA ANNUAL BUSINESS MEETING DELEGATE AND ALTERNATE

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It is recommended that the Board of Education select a delegate, Mrs. Michele Garman, and alternate, Mr. Rex Rager, to represent the Board of Education at the annual Ohio School Boards Association (OSBA) business meeting in Columbus.

C. OPEN ENROLLMENT 2017-2018 SCHOOL YEAR

It is recommended the Board of Education approve the following students under the Open Enrollment Policy for the 2017-2018 school year:

<u>Name</u>	<u>Grade</u>	<u>From (School)</u>
Rebecca Landis	9	Badger
Adam Wibert	11	Brookfield

Moved by Mr. Koehler and seconded by Mr. Rager that the Board of Education approve the above items.

DISCUSSION: Mr. Brown thanked Mrs. Garman and Mr. Rager for volunteering to be the OSBA business meeting delegate and alternate.

ROLL CALL: Mr. Brown-yes, Mrs. Garman-yes, Mr. Koehler- yes, Mr. Rager-yes, and Mrs. Woodyard-yes.

MOTION CARRIED.

OTHER BUSINESS

The next regular board meeting will be held Wednesday, September 20, 2017 at 6:00 p.m. at Mathews High School Cafeteria. As a reminder, the executive session will begin at 6:00 p.m. with the public portion of the meeting to be held immediately after.

ADJOURNMENT

At 8:01 p.m. it was moved by Mr. Brown and seconded by Mr. Koehler to adjourn.

Unanimously in favor.

MOTION CARRIED.

President

Treasurer

No entries beyond this point.