

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that Mathews Schools, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Mathews Schools may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the Mathews Schools to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with the following information – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.

If you do not want Mathews Schools to disclose directory information from your child's education records without your prior written consent, you must notify the District by checking the response below. Failure to check the response indicates approval. Mathews Schools has designated the following information as directory information: Note: Mathews Schools may, but does not have to, include all the information listed below.

- Student's name •Address •Telephone listing •Date and place of birth •Grade level
- Major field of study •Dates of attendance •Weight and height of members of athletic teams
- Participation in officially recognized activities and sports •Degrees, honors, and awards received
- The most recent educational agency or institution attended

_____ I do not wish to release my child's Directory Information to outside organizations.

Parent/Guardian Name

Date

Student Name

Date